

WORK SESSION



Ron Sellers
District 1
Vice-Chair

Ron Hirst
District 2
Member

Daniel P. Friesen
District 3
Chair

Courthouse
206 W. 1st Avenue
Hutchinson, KS 67501

AGENDA

Reno County Annex Conference Room
125 W. 1st Avenue, Hutchinson
Tuesday, April 26, 2022
Directly Following the Regular Session

1. **Call to Order**
2. **Business Items**
 - 2.A Discussion of ARPA funds



AGENDA ITEM

AGENDA ITEM #2.A

AGENDA DATE: April 26, 2022

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Discussion of ARPA funds

SUMMARY & BACKGROUND OF TOPIC:

At the last work session, the county commission prioritized areas of funding for the ARPA funds. The areas prioritized were childcare, housing and economic development. Toward the end of the meeting, the commission requested staff to work on agreements for the administration of these funds based on those priorities. Staff has been researching and meeting with various parties to determine the best method for administering of these funds. We are still planning to meet with our auditors to fully understand the audit requirements and expectations for our reporting processes with the funds. For this reason, we do not have agreements ready to be presented at the meeting. Reno County has \$12,042,385 in ARPA funds to allocate by December 31, 2024. Performance of the allocated funds must be completed by December 31, 2026. The ARPA funds may be spent in the following areas.

- Replace lost public sector revenue
- Support the COVID-19 public health and economic response
- Provide premium pay for eligible workers performing essential work
- Invest in water, sewer, and broadband infrastructure

Pursuant to the U.S. Department of Treasury's Final Rules of the Coronavirus State & Local Fiscal Recovery Funds (ARPA funds), Reno County can claim the first \$10 million for replacement of lost public sector revenue. What this means is the county can spend those funds on any service traditionally provided by a government. It is our opinion that some of the items prioritized by the commission at previous meetings would fit in multiple areas mentioned above, but we plan to place them in the lost revenue category. Reporting to the U.S. Treasury for the lost revenue category is more streamlined, though we must still follow all federal guidelines for the expenditure of such funds.

Discussion items for today's meeting include the following.

- Has the county commission officially decided whether the priority buckets discussed at the last meeting been determined as general buckets with the availability of additional businesses receiving funds, or have the specific entities previously discussed been decided as the recipients.
- Does the county commission prefer working with the community foundation by allowing them to create a grant process similar to the City of Hutchinson or would the commission prefer having administration of the funds handled in-house.
 - Working on a program similar to the city would take the process back to the beginning. The community foundation would also be able to handle the administration of the funds purely as a pass-through.

- Keeping the administration of the funds in-house is preferred by staff but would likely require additional staff to assist.
 - Either of these options are going to cost the county money with ARPA funds.
- Direct staff to set up the ARPA process into a grant program that allows for deadlines, a review committee and timelines to established recommendations.

Reno County ARPA Requests

\$12,042.385 Available Funds

Request Summary/Agency/Request (Revised per Commission Meeting) - Dollar Amount

Childcare – K-Ready (United Way) (\$4.8 million)

Housing – Interfaith Housing (\$4,000,000) and SCKEDD (\$500,000)

Economic Development – Industrial Development Park infrastructure (\$1.2 million approved)

Workforce Development – HCC request for 2 new positions (\$500,000)

Nursing/Workforce Development – HCC request for funds to match a \$1 million grant to expand (capital building costs) of the nursing educational program (20 additional student spots)

Nursing/Workforce Development – Hutchinson Regional Medical Center and HCC (\$480,228)

HABIT Infrastructure – Three (3) water projects (unknown total cost, estimate around \$265,000)

Haven EMS– Haven has requested equipment purchases (\$12,100)

Infrastructure Assistance – City of Buhler sewer lines (\$57,000)

Willowbrook Drainage – Request for assistance on water mitigation project (grant for 25% of cost)

City of Hutchinson Fire Department/District #2 – Fire equipment and vehicles (\$440,000)

Commissioner Ron Hirst – Rural fire district equipment and materials (\$440,000)

Fire District Equipment per Adam Weishaar – Wildland gear, fire administrator vehicle and equipment, airpack, and district software (\$225,000)

Reno County Sheriff's Office – Snap On trucks for Reno County Special Response Team (\$155,000)

Reno County EMS – Ambulance, EMS station replacement and mobile CAD (\$762,000)

Additional ideas discussed without formal requests

Mental Health needs – Stepping Up Council

EMS Station at Arlington – Ambulances are too large for current station

Tourism – Hotel/Motel lost revenue assistance

Yoder and HABIT Infrastructure – Sewer District projects

Reno County Building Needs – Health Department, Emergency Management, and downtown EMS station

Contingency – Accounting assistance or other items that come up in the next couple of years

**Reno County Childcare System Brief & Proposal
for American Rescue Plan Act (ARPA) Funding**

informed by

Childcare Systems Group
& K-Ready Reno County Coalition

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Our Vision

By 2030, Reno County will be a place where the prosperity of the county is driven by the well-being of our youngest generation.

Our Imperatives

1. Reno County is a place where the education and empowerment of parents leads to resilient and thriving families and the health, development, and well-being of all Reno County children.
2. Reno County is a place where families have equitable access to high-quality, affordable childcare and early learning opportunities for children birth to 5.
3. Reno County is a place where the professionals who care for our children are valued, well-trained, and respected, with a dynamic support system and sustainable business model.
4. Reno County is a place where there are many dynamic spaces and places where children can learn and play, based on the latest brain science and place science.
5. Reno County is a place where public-private partnerships and cross-sector relationships are aligned, effective, and efficient.
6. Reno County is a place where the systems that affect early childhood have the funding they need and work with each other to make the greatest impact.

ARPA Proposal for Stability, Sufficiency, and Sustainability of the Childcare System

\$9.8 million Total Request

- \$5 million **HIGH-QUALITY FACILITIES**
Grants to help programs and providers overcome barriers to childcare licensing, relicensing, KDHE compliance, quality improvements, or start-up costs for facilities, through 2026. Awards of no more than \$500,000 per licensed facility.
- \$3.8 million **PREMIUM PAY FOR ESSENTIAL WORKERS**
Sustainability grants for operations of licensed childcare facilities, modeled after the Child Care Aware of Kansas grants for COVID relief, for 2023-2026.
- Family/Group childcare homes: 75 facilities x \$5,000 per year x 4 years = \$1,500,000
 - Other childcare programs (centers, preschools, school-age programs, and drop-in care):
 - Licensed capacity 24 or less children: 0 current facilities x \$15,000 per year x 4 years
 - Licensed capacity between 25-99 children: 13 facilities x \$25,000 per year x 4 years = \$1,300,000
 - Licensed capacity 100+ children: 5 facilities x \$50,000 per year x 4 years = \$1,000,000
- \$1 million **EQUITY-FOCUSED SERVICES**
Childcare scholarships for ALICE (Asset Limited, Income Constrained, Employed) families through 2026

Issue Brief

- From birth to age 5, a child's brain develops more than any other time in life. At birth, the average baby's brain is about a quarter the size of an average adult brain. It doubles in size in the first year, and it keeps growing to about 80% of adult size by age 3 and 90% by age 5. ([First Things First](#))
- The United State is the only wealthy country in the world without any guaranteed paid parental leave at the national level. ([Washington Post](#))
- The number of licensed family/group childcare homes in Reno County has decreased 14% in three years, from 73 in 2019 to 63 in 2021. ([Child Care Aware of Kansas Point-in-Time Data](#))
- In 2018, the average annual earnings for a family childcare owner/operator was \$19,687, and 87% worked 50 or more hours per week. 56% of owner/operators had been in business for more than 15 years, but 47% had no benefits. ([2018 Kansas Child Care Workforce Study and State Child Care Profile](#))
- The average salary for all childcare workers was \$19,981. 15% of childcare centers do not have benefits for full-time staff. ([2018 Kansas Child Care Workforce Study and State Child Care Profile](#))
- The average annual cost of full-time care for an infant in a family childcare home represents 13% of the state median household income (\$6,749) and more than 20% for infants in a childcare center (\$10,995). ([2018 Kansas Child Care Workforce Study and State Child Care Profile](#))
- Approximately 76% of moms and 96% of dads with children under age 6 work full-time. The Bureau of Labor Statistics found that there were 1.7 million fewer women in the workforce in September 2021 compared to September 2019 as a result of the economic crisis caused by COVID-19 and its impact on childcare and education. (Bureau of Labor Statistics, [here](#) and [here](#))
- Economists estimate that lost earnings, revenue, and productivity resulting from inadequate childcare costs businesses \$16 billion annually and costs U.S. taxpayers \$26 billion a year. ([Ready Nation](#))

Background

Since 2005, Hutchinson Community Foundation and United Way of Reno County have partnered with early childhood partners to attract more than \$13.5 million in State and private foundation funding for early childhood initiatives in Reno County, primarily for at-risk children and families to access high-quality home visitation and preschool programs. However, childcare has traditionally been excluded due to requirements of the funding source, and efforts to address childcare have therefore occurred largely through local funding and initiatives.

On childcare specifically, United Way of Reno County, Hutchinson Community Foundation, and Hutchinson/Reno County Chamber of Commerce have collaborated and leveraged their resources in various ways since 2015 to address the availability and affordability of high-quality childcare in Hutchinson and Reno County. Efforts have included providing scholarship funds for low-income parents, grants for facility improvements and relicensing, professional development opportunities for childcare providers and staff, and start-up funds for a new center, as well as convening public, private, and philanthropic partners for conversations about the local childcare system.

Meanwhile, the State of Kansas has been increasing their funding and expansion of free public Pre-K, particularly since 2017. As a result, private preschools and childcare programs have increasingly faced declining enrollment among ages 3-5, disrupting the business model that subsidizes the higher cost of and demand for care of infants and toddlers. For families, this shift in early care and education continues to create both more access to free preschool and challenging gaps in care for families, including before and after school, over holidays and summer breaks. The K-Ready Reno County Coalition has attempted to bridge the public and private early care and education sector so that all are aware of the impact on changes and unintended consequences throughout the system.

Starting in April 2020, an ad hoc group of childcare stakeholders and providers convened via Zoom nearly monthly to assess the state of the local system and providers amid the stress and conditions created by the COVID-19 pandemic in an effort to provide support in a way that prevented permanent closures. By summer 2021, following a year of disruptions to education and the workforce, there was enough interest and demand to flesh out a strategy to address the systemic challenges as part of an Early Childhood Strategic Framework adopted by the K-Ready Reno County Coalition.

Overview of the Reno County Childcare Market Study

In order to determine what kind of interventions in the childcare system are feasible and necessary, partners are collaborating to conduct a county-wide market study to collect the information needed. The market study, funded by a grant from the Schmidt Foundation and local match, will address the cost to provide care across different licensing models and quality standards, the cost to equitably access care based on local economics, the demand to access care now and in the next decade among diverse populations and needs, the untapped capacity of current and potential facilities, and the opportunities for innovative, collaborative partnerships for increased sustainability long-term.

The market study is being led by Dr. Bradford Wiles, Associate Professor and Extension Specialist in Early Childhood Development at Kansas State University, and Kate Fluckiger, research assistant. Through a Community-Based Participatory Research approach, Dr. Wiles will support Reno County partners in leveraging our diverse networks to engage early care and education providers, the general public, families with existing care, and families needing care. The process began in February 2022 and is expected to conclude in October 2022.

Assets of Reno County Early Care & Education Partners

- Early care and education partners have a history of collaboration to help childcare providers meet KDHE professional development requirements, including through the Reno County Child Care Coalition and Kaleidoscope.
- In 2018, Fairfield USD 310 started a licensed, in-school, private-pay daycare for six infants and toddlers to address the lack of childcare in Western Reno County.
- Hutchinson Public Schools and Hutchinson Community College operate childcare centers to benefit students and staff, as well as provide students the opportunity to work in the centers as part of their education.
- Between 2006-2016, all six Reno County school districts and several private preschools collaborated under one Kansas Preschool Program grant administered by Hutchinson Community Foundation to administer free Pre-K for at-risk children. This collaboration ended when the Kansas State Legislature changed grant requirements for eligibility.
- Two local partners are current members of the Child Care Aware of Kansas Board of Directors: Betsy McKinney, Fairfield USD 310 Superintendent, and Kari Mailloux, Hutchinson Community Foundation Director of Strategic Initiatives. Penny Stoss, Hutchinson Regional Medical Center Early Learning Academy Director, is a former Chair of the Board.
- Lack of adequate access and affordability to childcare was identified as a priority in Hutchinson's 2017-2037 Comprehensive Plan under Livability: Education & Youth. Two strategies were identified: S.2.5.a.1. Remove local regulatory barriers for establishing new childcare facilities, and S.2.5.a.2. Establish the City as a test case for workplace childcare.
- Hutchinson Regional Healthcare System is willing to invest in childcare as a tool for recruitment and retention of staff and has recently hired Penny Stoss as its director. Penny, in her former role as Nickerson/South Hutchinson USD 308 assistant superintendent, developed an innovative early childhood career pathway for high school students to support the local childcare workforce.
- Reno County has a reputation as a collaborative and innovative community among early childhood partners. When doing outreach to potential partners on the Childcare Market Study, Sara Gardner, KU-CPPR Assistant Director, wrote, "You guys are really at the forefront, not just in Kansas, but nationwide according to what we're hearing in the fact that you have so many cross-collaborative agencies, businesses, and leaders focused on child care."

K-Ready & Partner Timeline on Early Care and Education

- 2022 Childcare Market Study launches with Dr. Bradford Wiles, Kansas State University
- 2021 United Way of Reno County receives Schmidt Foundation grant and local match
K-Ready adopts 2030 vision and six imperatives
USD 309 Panther Pathways in early childhood starts
Hutchinson Regional Medical Center commits to developing a Child Care Academy
- 2020 Build Me Up Program to increase childcare quality launches with Early Childhood Block Grant
Reno County Child Care Coalition re-launches to support professional development
Ad hoc group meets to regularly assess the state of the childcare system and target resources
Hutch CF transitions fiscal sponsorship of Early Childhood Block Grant to the United Way
- 2019 K-Ready convenes public and private early care and education partners for system dialogue
- 2018 Hadley Daycare Center receives quality support from Early Childhood Block Grant
Hey Little Hutch launches as an online resource for parents of children birth to five
- 2017 State of Kansas changes funding guidelines that result in increased access to free Pre-K but
dissolves collaboration and jeopardizes the private site business model
Hutch CF convenes childcare providers and administers infant care survey
Our Redeemer Lutheran opens Early Learning Center
- 2016 Hutch CF hosts early childhood film & discussion series and ACEs training
Hutch CF hosts early childhood bus tour for donors and policymakers
- 2015 Hutch Chamber convenes businesses on childcare and Brad Pryor leads Task Force
K-Ready hosts first annual early childhood Legislative Forum
- 2014 K-Ready launches Kindergarten Readiness Checklist
- 2013 United Way of Reno County launches K-Ready Reno County Coalition

K-Ready & Childcare Partners

United Way of Reno County
Hutchinson Community Foundation
Hutchinson/Reno County Chamber of
Commerce
Greater Hutch Economic Development
Partnership
Hutchinson USD 308
Nickerson/South Hutchinson USD 309
Fairfield USD 310
Pretty Prairie USD 311
Haven USD 312
Buhler USD 313
City of Hutchinson
Reno County Health Department
Child Care Links
Hutchinson Regional Healthcare System

Boys & Girls Clubs of Hutchinson
Hutchinson Community College
Reno County Head Start Birth to Five
Parents As Teachers
Horizons Mental Health Center
Reno County Child Care Coalition
Kansas Children's Service League
Early Education Center
Reno County Infant-Toddler Program
United Methodist Health Ministry Fund
Small Business Owners/Parents
Childcare Centers and Providers, including:
Abundant Life Childcare & Preschool,
Hadley Day Care Center, and Our Redeemer
Early Learning Center

Groups that Identified Childcare as a Priority in Fall 2021 ARPA Meetings

Boys & Girls Clubs of Hutchinson
Circles of Hope Reno County
Friends of Laura Meyer Dick
Greater Hutch Economic Development Advisory
Council
Greg Fast for City Council SW District
Haven Area Residents
Healthcare Leadership Team
Hutch Chamber Ambassadors
Hutch Chamber Board of Directors
Hutchinson Community Foundation board and
committees

Hutchinson Housing Commission
Jon Richardson for City Council
Leadership Reno County
Prairie Land Realtors
Partridge Area Citizens
Pretty Prairie Citizens
Public Meetings 1 & 2
Reno County Educational Leaders
Reno County Head Start
SW Bricktown Neighborhood
SW/SE Hutchinson

**Previous Funding Awarded to Childcare Partners in Reno County
by United Way of Reno County and Hutchinson Community Foundation**

2021 Total: \$120,837

Abundant Life Childcare & Preschool - \$14,950 for relicensing and expansion (Hutch CF)
Child Care Links - \$13,000 for scholarships to families who are not eligible for DCF childcare assistance (United Way Allocations)
Early Education Center, Inc. - \$16,130 for rebranding (Hutch CF)
Fairfield USD 310 - \$15,000 for toddler playground (Hutch CF)
Hadley Daycare Center - \$44,000 for support of sliding scale fee structure (United Way Allocations)
Hutchinson Public Schools Child Care Center - \$2,757 for appliances (Hutch CF)
Recovery Grants from Reno County VOAD administered by United Way of Reno County
Kaytie's Kids - \$1,000
Erica Basgall - \$1,000
Central Christian Child Care Center - \$1,000
Meme's Monkeys Daycare - \$1,000
Our Redeemer Early Learning Center - \$1,000
Little Blessings Daycare - \$1,000
Melissa's Childcare - \$1,000
Open Arms Childcare - \$1,000
Anette's Little Angels - \$1,000
Dreiling Daycare - \$1,000
Rockin' J's Child Care Center \$1,988
Hadley Daycare Center - \$1,336
Lazy Lane Daycare - \$1,000

2020 Total: \$132,166.66

Child Care Links - \$25,000 for childcare provider mini-grants (Hutch CF)
Child Care Links - \$7,500 for operations (Rally Reno Nonprofit Response)
Child Care Links - \$16,000 for scholarships to families who are not eligible for DCF childcare assistance (United Way Allocations)
Hadley Daycare Center - \$5,000 for operations (Rally Reno Nonprofit Response)
Hadley Daycare Center - \$73,666.66 for support of sliding scale fee structure (United Way Allocations)
Our Redeemer Early Learning Center - \$5,000 for operations (Rally Reno Nonprofit Response)

2019 Total: \$97,226.66

Child Care Links - \$16,323.66 for scholarships to families who are not eligible for DCF childcare assistance (United Way Allocations)
Hadley Daycare Center - \$13,688 for facility improvements (Hutch CF)
Hadley Daycare Center - \$67,214.34 for support of sliding scale fee structure (United Way Allocations)

2018 Total: \$126,716.34

Abundant Life Childcare & Preschool - \$6,000 for facility improvements (Hutch CF)
Child Care Links - \$17,762 - Scholarships to families who are not eligible for DCF childcare assistance (United Way Allocations)
Early Education Center - \$4,670 for equipment (Hutch CF)
Hadley Daycare Center - \$2,500 for equipment (Hutch CF)
Hadley Daycare Center - \$68,784.34 for support of sliding scale fee structure (United Way

Allocations)

Hutchinson Community College Childcare - \$12,000 for scholarships for HCC students in need of childcare (United Way Allocations)

South Hutchinson After School Kids & Preschool - \$15,000 for playground (Hutch CF)

2017 Total: \$123,860

Abundant Life Childcare & Preschool - \$10,000 for facility improvements (Hutch CF)

Child Care Links - \$16,860 –Scholarships to families who are not eligible for DCF childcare assistance (United Way Allocations)

Hadley Daycare Center - \$10,000 for facility improvements (Hutch CF)

Hadley Daycare Center - \$75,000 for support of sliding scale fee structure (United Way Allocations)

Hutchinson Community College Childcare - \$12,000 for scholarships for HCC students in need of childcare (United Way Allocations)

Hutchinson Public Schools Child Care Center - \$10,000 for expansion (Hutch CF)

Our Redeemer Early Learning Center - \$10,000 for start-up operations (United Way Community Impact Fund)

Our Redeemer Early Learning Center - \$2,500 for curriculum (Hutch CF)

South Hutchinson After School Kids & Preschool - \$10,000 for van (Hutch CF)

2016 Total: \$218,620

Abundant Life Childcare & Preschool - \$15,000 for facility improvements (Hutch CF)

Child Care Links - \$19,100 for scholarships to families who are not eligible for DCF childcare assistance (United Way Allocations)

Hadley Daycare Center - \$75,000 for support of sliding scale fee structure (United Way Allocations)

Hutchinson Community College Childcare - \$12,000 for scholarships for HCC students in need of childcare (United Way Allocations)

Hutchinson High Childcare Center - \$30,000 for support for high school students needing childcare (United Way Allocations)

Our Redeemer Early Learning Center - \$55,000 for start-up operations (Hutch CF)

Reno County Health Department - \$9,520 for rural childcare development (Hutch CF)

Union Valley Elementary School - \$3,000 for wrap-around Pre-K care (Hutch CF)

2015 Total: \$139,600

Child Care Links - \$19,100 for scholarships to families who are not eligible for DCF childcare assistance (United Way Allocations)

Hutchinson Community College Child Care Center - \$3,500 for playground (Hutch CF)

Hadley Daycare Center - \$75,000 for support of sliding scale fee structure (United Way Allocations)

Hutchinson Community College Childcare - \$12,000 for scholarships for HCC students in need of childcare (United Way Allocations)

Hutchinson High Childcare Center - \$30,000 for support for high school students needing childcare (United Way Allocations)

**Funding awarded prior to 2015 is available upon request.*

Landscape Scan on Childcare Efforts in Kansas

Pottawatomie County: The Pottawattamie County Economic Development Corporation stated the goal of “the Development of new and creative programs to enhance the availability and affordability of day care for children from birth to five years.” In 2019, the Pottawatomie County Child Care Task Force partnered with Dr. Bradford Wiles with K-State Research and Extension on a Community-Based Participatory Research approach to develop strategic goals and recommendations for addressing access to affordable, quality childcare. ([Draft report here.](#))

Ellis County: A Childcare Taskforce for Ellis County has been formed to identify causes and solutions to their growing childcare problem, and they are currently working with Dr. Bradford Wiles with K-State Research and Extension on a community-based survey ([article here](#)).

Lindsborg: The City of Lindsborg is leading a public-private partnership to address their childcare shortage and quality and hopes to implement a solution that can serve as a model for other communities to foster economic growth. Their initial focus is building a new high-quality childcare facility, the Sprout House, that has room for expansion ([article here](#)), and they are currently close to reaching their fundraising goal \$4 million to break ground.

Finney County: Finney County Economic Development created the [Finney County Childcare and Early Learning Network](#) in 2020 to promote the growth and sustainability of high-quality childcare ([article here](#)). They have developed a bootcamp and toolkit for other communities working on childcare, from an economic development and high-quality perspective.

Thomas County: LiveWell Northwest Kansas operates two group childcare facilities and is working with local and regional stakeholders to implement efforts to create a community-based model for childcare in Thomas County with technical support provided by Childcare Aware of Kansas ([article here](#)).

More information about the issue and efforts in Kansas can be found in [this series of articles in The Journal](#).



*HELPING HANDS
HELPING PEOPLE*



RENO COUNTY HOUSING IMPACT PLAN

Presented by
Interfaith Housing and Community Services, Inc.

*REVITALIZING
RENO COUNTY
ONE HOME
AT A TIME*





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RENO COUNTY HOUSING IMPACT PLAN

Executive Summary

Shelter, or housing, is one of the four basic needs for human survival. Unfortunately, too many Reno County residents struggle to survive because they are living in housing that is substandard or unaffordable for their level of income. Interfaith Housing and Community Services, Inc. (Interfaith) has over 31 years of experience in providing high-quality, affordable housing in Reno County. From successful housing development, housing revitalization, and individualized financial empowerment, education and coaching, we have a proven strategy for insuring households of all ages, from seniors to young adults, have the housing necessary to meet their basic human need for shelter.

A 2020 Statewide Housing Assessment recently published by the Kansas Housing Resources Corporation (KHRC) revealed that in 2019 11.7 percent of homes in South Central Kansas were in poor condition, probably due to the fact that the average age of housing in the region is over 80-years-old. In addition to that, 33.9 percent of homeowners are over the age of 65 and likely living on a fixed income leaving them unable to keep up with repairs. Unfortunately, it seems inevitable that without a strategic plan and quick intervention over the next few years, the percent of homes currently described as being in poor condition will increase from 11.7 percent to a number several times higher.

The housing assessment also revealed that 20.6 percent of homeowners and 38.7 percent of renters were cost burdened, meaning that more than 30 percent of their income goes toward housing expenses (mortgage/rent and utilities). Some of the burden might result from high heating and cooling bills due to the poor condition of their homes.

The study of rural housing instability involves many systemic issues that cannot be resolved with a singular investment or a one-off program initiative. In order to create real long-term impact Interfaith proposes a multi-faceted approach with a portion of Reno County's American Rescue Plan Act (ARPA) funding being utilized to jump-start housing initiatives. Investing committed ARPA funds into the *Reno County Housing Impact Plan* allows Interfaith to engage with underserved rural Reno County communities and Hutchinson property owners.

Within our *Reno County Housing Impact Plan*, we have created a strategically focused four year timeline for engaging with local community stakeholders, identifying high priority housing initiatives, and carrying out a variety of high-impact revitalization activities. Upon expenditure of all ARPA funds, Interfaith is committed to remaining available as a resource for housing needs and residential project development throughout the county.

Vision

The *Reno County Housing Impact Plan* envisions major improvements for not only housing structures but also for the individuals and families residing in those houses. Through Rural Reno County Revitalization and Hutchinson Neighborhood Revitalization, homeowners and tenants will have safe, affordable places to call home.

Overview

Rural Reno County Revitalization

When Interfaith Housing Services was founded in 1991, its singular objective was Home Repair and Rehabilitation (HRR) and it operated solely with volunteer labor. The HRR Program has evolved over the years, and increased its scope, as necessary, to meet growing needs. The Interfaith Kansas Housing Assistance Network (IKHAN) was created by Interfaith to help neighboring towns with their housing repair needs. This easily replicated model assists and mentors communities in establishing their own locally driven housing rehabilitation program.

This formula was tested in Rice County the past two years as we partnered with and guided them through the process of developing a productive housing network for facilitating home repairs in their communities. They are now successfully operating their own home repair program, Hearts for Homes, Rice County. One key element that facilitated the success of Hearts for Homes was the \$300,000 in funding allocated by their Habitat for Humanity organization specifically to cover start-up expenses.

We believe this model, with an allocation of ARPA funds, can be successfully replicated throughout the majority of Reno County communities, and sustained even beyond the expenditure of all ARPA funding.



Properties in Rural Reno County Communities in need of paint and repairs.

Hutchinson Neighborhood Revitalization

For over 30 years Interfaith has developed, owned and managed quality affordable housing in Hutchinson. Early in our history we focused the majority of our development resources on acquisition and rehabilitation of existing older housing stock. Through our second and third decades, we developed new grant funded housing generally located on vacant parcels in existing neighborhoods. One common result in both rehab and new construction is the radiating impact that a nice clean home has on its immediate surroundings.

Often, as a by-product of our initial investment in a neighborhood, we see others on the block begin taking new pride in the area and making improvements to their homes and properties. By contrast, deteriorated and unsightly housing units serve only to reduce the overall desirability of a neighborhood and create a false stereotype of our community as a whole.

Contractor labor shortages and escalating material costs have added to the inequity gap for a large percentage of Hutchinson's low and middle income households. While Interfaith has done a tremendous job of offering no-cost homeowner rehab services for seniors and a 2:1 match for other owner occupied households, our funding is always extremely limited and never at the level necessary for truly remaking a blighted property.

Over the past two decades, Interfaith has slowly and methodically acquired each of the properties, from 1213 E Ave A through 1327 E Ave A, across from our office at 1326 E Avenue A. These houses were all in very poor repair with a couple tagged as uninhabitable by the City Building Inspector. Today renovations on the final two, purchased in 2020, are nearing completion and will be ready for occupancy in the next 60 days. The transformation of this block is nothing short of extraordinary and while it has been a long and tedious process because of limited funding, it is an example of what can be accomplished if ARPA funds are available for acquisition and renovation.



1227 E Avenue A: Complete renovation of abandoned property and part of a full block rehabilitation

Due to their proximity to our office, Interfaith is retaining the 1213 through 1327 E Avenue A as rental properties; however, many other completed acquisition and renovation projects were sold to first time homebuyers and placed back on the Reno County Property Tax rolls at a higher assessed value, thereby increasing county revenue.



600 E 7th: Complete renovation of vacant property sold to First Time Homebuyers

Through comprehensive education, credit counseling and personalized support these homebuyers complete first time homebuyer education through the Creating Assets, Savings and Hope (CASH) Program. The First Time Homebuyer Education provides the knowledge necessary to navigate through the purchasing process while preparing participants to maintain a home, continue to improve their credit and prevent future foreclosure. Not only does the education provide the support and knowledge needed to become a first time homebuyer it also gives the security of being a long time homeowner.

We know the work Interfaith has completed over the past 30 years throughout the community and particularly in blighted neighborhoods with very limited funding, can be tremendously expanded with an allocation of ARPA funding. Homeowners can once again live safely and affordably in their own homes and first time homebuyers can enjoy the financial security of owing a high return asset that appreciates in value.

Program Design

Rural Reno County Revitalization

In a balanced and equitable manner, Interfaith will seek to engage each Reno County community in offering this revitalization plan to their residents. While we will remain adaptive to the needs of those individual communities we will generally prioritize the follow project recipients:

1. Households qualifying at or below 250 percent of the Federal Poverty Guidelines (FPG)
2. Households at or below 200 percent of Federal Poverty Guidelines and qualifying for the Individual Development Account matched savings program
3. Residential properties currently occupied by the primary owner of record
4. Individual communities will identify appropriate rental property projects with owner(s) required to commit a 50/50 funding match

During year one, activities will consist of a variety of presentations to local groups, churches and civic organizations to better understand each communities “needs” and also spark the first level of interest. Over the history of Interfaith we successfully completed housing projects in Buhler, Nickerson, Pretty Prairie, Partridge, South Hutchinson, and Arlington. We will work directly through our current civic contacts in each of these communities while making new contacts in other communities.

In addition to in-person meetings, we will perform our own assessment of the overall housing condition and landscape of each town. All assessment information will be documented and compiled in a concise report with start-up recommendations for each community. Each project will include a pre and post-inspection by Interfaith’s licensed General Contractor. We believe a successful first project is a demonstration of competency for each community. By the first quarter of 2023 renovation work will begin on the first identified project in each participating community. Community projects may be as basic as exterior house painting or as extensive as major structural repairs. Signage at each project site will recognize Reno County ARPA Funds as the primary investment source.

All local stakeholders will be identified by year two along with a full list of the priority revitalization projects for each community. A critical component of long-term, self-sustaining, quality rural housing involves the establishment of local leaders willing to invest the time and provide local directives for oversight. Throughout 2024, Interfaith will play a lead role in establishing and directing local coalitions to develop a personalized network of housing resources including: revolving funds, priority activities and a strong volunteer base.

Active projects will continue in years three and four with wrap-up planning also beginning in year four. By mid-year 2025, each community will have completed 50-60 percent of their ARPA funded revitalization projects, at an average cost of \$15,000 per project. Marketing efforts will still involve Interfaith oversight but will be carried out by each community's housing coalition. Each local group must submit a final plan for the full use of their remaining allocated ARPA funds including final project(s) scope and cost estimates. All outstanding projects will be completed by mid-year 2026 with unused funds being eligible for reallocation to other Reno County areas.

Hutchinson Neighborhood Revitalization

Within Hutchinson, our primary goal is drastically scaling up our local housing revitalization activities from an average investment of \$2,500 per project to an ARPA funded investment of \$15,000 per project or more if deemed appropriate by our General Contractor. Funding at an increased level affords us the unique opportunity to achieve major housing improvements including roofs, siding, demolition, site work, etc.. We will seek every opportunity to layer ARPA funds with other available funding sources to maximize the per dollar impact of each project. We will continue working closely with collaborative groups including:

- Reno County Commission
- City of Hutchinson
- Kansas Department of Commerce – Community Development Block Grants (CDBG)
- Kansas Housing Resources Corporation (KHRC)
- United Way of Reno County
- South Central Kansas Economic Development District (SCKEDD)
- Hutchinson Recreation Commission Neighborhood Development
- Reno County Department of Aging
- United States Department of Agriculture – Rural Development (USDA - RD)
- Reno County Board of Realtors
- Local residential contractors and tradesmen

Over a four year period Interfaith will accept and review all Reno County Housing Impact Plan project applications submitted by residents residing within the Hutchinson city limits. Referrals from local collaborators, City officials, service agencies and area churches will be reviewed and when appropriate applications provided for the residents. We will have established policies and procedures defining our priority areas, income eligibilities, scope of service and/or maximum per project investment, etc. The following list will act as a guide for priority ARPA projects:

1. Households qualifying at or below 250 percent of the Federal Poverty Guidelines (FPG)
2. Household enrolled in the IDA match program and qualifying at or below 200 percent of Federal Poverty Guidelines (FPG)

3. Residential properties currently occupied by the primary owner of record
4. Individual communities will identify appropriate rental property projects with owner(s) required to commit a 50/50 funding match
5. Abandoned housing to be renovated for first-time homeownership opportunities
 - a. All eligible homebuyer projects will include a minimum of six months participation in the Individual Development Account Program which includes financial and first time homebuyer education along with a financial investment of up to \$3000 by the buyer
 - b. Net proceeds from the sales will be cycled back through Interfaith for housing development and Hutchinson area revitalization activities

Program Outcomes

Rural Reno County Revitalization

Our overarching outcome is making stable, quality, self-maintained housing available for every resident of Reno County. This far reaching goal of healthy housing for each and every adult and child is achievable only through localized, long-term resources and self-empowerment guidance made available for all. Through our *Reno County Housing Impact Plan* efforts we will equip our area communities with the resources and guidance to realize true generational change.

ARPA funding is the critical tool in incentivizing rural leaders to create policy and engage with owners of blighted housing units. Abandoned properties, site condition issues and higher priced repair needs require localized creative problem solving skills. Through our *Reno County Housing Impact Plan* activities, we believe a successful outcome is not fixing every house, but as housing issues overall are reduced, holdout owners will begin feeling more pressure to comply or liquidate the asset.

True change takes encouragement, funding and community pride. Each project participant will be strongly encouraged to enroll in one of our financial education opportunities. Homeowners choosing to enroll in our Individual Development Account Program will have an opportunity to save up to \$3000 and receive a 2:1 match for current and future housing improvement needs. Pride in ownership will be achieved through client interaction with our highly skilled Interfaith team and the joy of seeing their home take on new life.

The final year, of our four year community engagement, focuses on the overall transition into long-term community housing stabilization. By this time, each community will have developed an experienced and reliable local housing network. We will celebrate a successful partnership and remain available for all future housing and revitalization opportunities.



House in rural Reno County community needing siding, roof and porch repair

Hutchinson Neighborhood Revitalization

Interfaith, together with similar agencies, has played a critical role in holding off a wave of housing deterioration over that last 30 years. Many socioeconomic factors and code enforcement battles have attributed to the current dynamic in older Hutchinson neighborhoods. Tour our town, block by block, and you see a mix of well-kept housing units next to extremely neglected properties.

The current availability of ARPA funding is a uniquely unrestricted opportunity for truly addressing major sections of our Hutchinson housing stock. Previously sources such as block grants, agency funds and renovation dollars were restricted to certain segments of our population and/or geographic areas. We propose seeking out the highest revitalization impact, in terms of neighborhood stability and viability, through strategic and concentrated revitalization efforts over a four year project timeline.

We will seek to work directly with our core group of local agencies, neighborhood leadership, and City staff identifying the most attainable and highest impact *Reno County Housing Impact Plan* projects. Successful outcomes involve investigating the core neighborhood needs and making recommendations. We will seek to not only perform major repairs on over 100 deteriorated properties, but also to investigate viable projects for homebuyer opportunities through acquisition/rehab and new infill construction.

The final year, of our four year Hutchinson Neighborhood Plan, will focus on performance reviews of each project neighborhood and recognition of outstanding opportunities to be pursued. We will complete our *Reno County Housing Impact Plan* with a much deeper understanding of the overall local housing makeup and continue seeking ongoing solutions through state and local funding networks.

Program Reporting

Reno County Housing Impact Plan

By acceptance of a Reno County ARPA funding allocation, Interfaith is committed to providing detailed and timely performance reports on a semi-annual basis or as otherwise agreed upon. Tracking items will include:

- Number of open and pending applications
- Number of completed projects including expense total and scope of work
- Number of clients that engaged in asset building opportunities
- Financial statements of full ARPA funding allocation

Reno Co. Housing Impact Plan 06/2023	Total ARPA Funding	Approved applications	Committed Funds	In-process Projects	Completed Investment	Completed Projects	Available Funding	Total Clients
Nickerson	\$218,500	6	\$108,000	4	\$44,000	2	\$110,500	18
Haven	\$288,500	5	\$75,000	4	\$15,000	1	\$213,500	15
South Hutchinson	\$370,000	8	\$160,000	2	\$120,000	6	\$210,000	24
Pretty Prairie	\$168,500	3	\$66,000	2	\$25,000	1	\$102,500	9
Buhler	\$288,500	5	\$115,000	2	\$65,000	3	\$173,500	15
Arlington	\$168,500	4	\$97,000	1	\$66,000	3	\$78,500	15
Rural other	\$380,000	6	\$120,000	2	\$80,000	4	\$260,000	18
Hutchinson	\$2,000,000	15	\$375,000	6	\$225,000	9	\$1,625,000	45
Consolidated Totals	\$3,882,500	52	\$1,109,000	23	\$640,000	29	\$2,773,500	159



House in rural Reno County community needing demolished

Program Budget and Narrative

Reno County Housing Impact Plan

	<u>Year 1 (2023)</u>	<u>Year 2 (2024)</u>	<u>Year 3 (2025)</u>	<u>Year 4 (2026)</u>	<u>Total Budget</u>
Revenues					
Reno County ARPA Funds	<u>966,053</u>	<u>1,272,105</u>	<u>1,272,247</u>	<u>955,526</u>	<u>4,465,931</u>
Total Revenues	966,053	1,272,105	1,272,247	955,526	4,465,931
Program Expenditures					
Program Development	15,000	15,000	15,000	5,000	50,000
Mileage Expense	25,000	25,000	25,000	25,000	100,000
General Contractor Services	20,000	20,000	20,000	20,000	80,000
Equipment, Tools and Maintenance	5,000	5,000	5,000	5,000	20,000
Design Architect and Engineer	8,000	10,000	10,000	8,000	36,000
Reno County ARPA Fund Allocation					
<ul style="list-style-type: none"> (estimated total of 258 projects) 					
South Hutchinson Allocation	70,000	115,000	115,000	70,000	370,000
Buhler Allocation	57,250	87,000	87,000	57,250	288,500
Haven Allocation	57,250	87,000	87,000	57,250	288,500
Nickerson Allocation	42,250	67,000	67,000	42,250	218,500
Pretty Prairie Allocation	32,250	52,000	52,000	32,250	168,500
Arlington Allocation	32,250	52,000	52,000	32,250	168,500
General Rural Reno Co. Allocation	85,000	105,000	105,000	85,000	380,000
Hutchinson Allocation	450,000	550,000	550,000	450,000	2,000,000
Program Expenses					
Education and Client Support	12,000	12,000	12,000	12,000	48,000
Audit Expense	6,500	6,500	6,500	6,500	26,000
Operating Expense	<u>48,303</u>	<u>63,605</u>	<u>63,747</u>	<u>47,776</u>	<u>223,431</u>
Total Expenditures	966,053	1,272,105	1,272,247	955,526	4,465,931

Budget Overview: Revenues will be leveraged with matching funds for qualifying households through the Kansas IDA Program. Matching fund totals for these qualifying projects are projected to exceed 1,100,000. The amount of matching funds is based on the expectation that 50 percent of the households served by this proposal will qualify for the IDA Program. As available, additional revenues will be leveraged through SCKEDD, KHRC, FHLB, RCDA, USDA-RD and CDBG.

Program Budget and Narrative

Reno County Housing Impact plan

Revenue:

Interfaith Housing and Community Services is requesting \$4,465,931 in Reno County ARPA Funds. These funds will be used to provide stable, quality, self-maintained housing for residents of Reno County.

Expenditures:

Program Development activities consist of initial and ongoing engagement with each participating community. Creation of community identified revitalization plan(s), customized policies/procedures, and solicitation of local leadership groups.

Mileage Expense will be calculated from Internal Revenue Service at the US standard mileage rate, currently \$.585 per mile.

General Contractor – Interfaith will provide their licensed General Contractor to maintain code compliance, with pre and post inspections for all communities, when needed.

Equipment, Tools and Maintenance – Acquire and maintain equipment and tools as necessary per project.

Design Architect and Engineer – Costs associated when a project needs an architect and/or engineer.

Reno County ARPA Fund Allocation:

Allocations are divided per census population in 2020. These allocations are not limited to current cities listed as allocations can be administered to surrounding areas per community goals.

Allocations will be provided to each community and will cover all costs for marketing, community coordinator and project selections. Each community will be responsible for choosing what projects they are wanting to complete and the amount set per project not to exceed \$15,000 per project unless approved by Interfaith's General Contractor.

Year one has been calculated at a lesser rate as it will take time to get the program introduced in each community. Year two and three projects will be identified and each community will have the skills and support to administer the program. At the end of 2025 each community will be evaluated by Interfaith to determine if funds need to be redistributed to ensure all funds are used. Year four will be the wrap-up year with all projects completed by year end.

Program Expenses:

Education and client support will be provide on an individualized basis to all clients for optimal success to insure housing stability. Each participant will go through an application process and access to qualified resources, maximizing the amount of funding, each individual project will receive.

Audit Expense are costs associated with the financial audit performed as an annual audit included in Interfaith's overall financials.

Operating Expense will cover the portion Interfaith's staff time, administrative cost, and compliance with required program reporting associated with the Reno County Housing Initiative Plan.



House in rural Reno County community needing paint

RENO COUNTY HOUSING IMPACT PLAN

Conclusion

Interfaith Housing and Community Services appreciates being invited by the County to submit this proposal. Having served our county for over 30 years we believe Interfaith is perfectly positioned to implement this Housing Impact Plan. Adequate funding from the county together with the additional funding resources we can access we will provide our rural communities with the tools needed to not only improve their existing housing stock but perpetually maintain it. As we have in our own neighborhood, we will revitalize other neighborhoods in Hutchinson and bring them back to life. Reno County has been given a rare opportunity to make a dramatic difference not only for our housing but, more importantly, for our residents.

We look forward to working with you.

APPENDIX

Personnel

Leadership Team

Lorna Moore, President and CEO 16 years

Certifications: Homeownership Education and Counseling; Homeownership Counseling and Certification for Program Managers and Executive Directors, Community Economic Development Principles, Practices and Strategies; Grant Proposal Writing; Nonprofit Management and Leadership

Ashley Cain, Director of Finance and Human Resources 9 years

Certifications: OMB 2 CFR Chapter I & II on Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards; Abila Certification in MIP Fund Accounting; business Admin Technologies – Accounting Services; Business Management and Entrepreneurship - Supervision

Clint Nelson, Director of Housing Development 17 years

Certifications: Local Initiatives Support Corporation (LISC) Real Estate Development; NeighborWorks America (NWA) Basic Steps of the Affordable Housing Development Process and Using the HOME Program; NWA Real Estate Finance Nuts and Bolts and Developer’s Tool Kit; Kansas Housing Resources Corporation (KHRC) Application rules and regulations pertaining to IRC 42 Low Income Housing Tax Credits

Lacy Stauffacher, Director of Creating Assets, Savings and Hope 9 years

Certifications: Homeownership Education and Counseling; Financial Capability and Coaching Facilitator; Grant Proposal Writing

Jeff Thomson, Director of Project Development/General Contractor 8 years

Certifications: Licensed Class A General Contractor, Lead Safe Certified

Jeff is also a member of the Hutchinson Building Trades Board, Hutchinson Housing Commission, Executive Member of Reno County Voluntary Organizations Active in Disaster, and an endorsed Southern Baptist Disaster Relief Chaplain.

Staff

Finance

Hayley Harris, Office Specialist 1 year

Vivian Lindgren, Accounting Specialist, Part-Time 13 years

Certifications: OMB 2 CFR Chapter I and II on Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

Creating Assets, Savings and Hope

Diane Crabtree, Creating Assets, Savings and Hope Manager 7 years

Certifications: Homeownership Education and Counseling; Financial Capability and Coaching Facilitator

Rose Smyres, Individual Development Account Coordinator 5 years

Certifications: Homeownership Education and Counseling

Rental

Michelle Schultz, Compliance Manager 4 years

Certifications: Fair Housing, LIHTC Compliance Training, Multiple Program Compliance trainings, Compliance for Successful Tax Credit Acquisition, Rehab & Resyndication, Housing Needs in Kansas

Lisa Janzen, Property Manager 5 years

Certifications: Fair Housing, LIHTC Compliance Training, Multiple Program Compliance trainings, Compliance for Successful Tax Credit Acquisition, Rehab & Resyndication, Housing Needs in Kansas

Rob Garrett, Maintenance Technician 2 years

Certifications: Master Heating and Air Tech, EPA Chemical Transport Certification, HCC Certifications in AC/DC Electronics, Heating Fundamentals, AC Fundamentals, Solar Installation

Gene Horyna, Maintenance, Part-Time 5 years

Mike Schmahorn, Maintenance, Part-Time 1 year

**INTERFAITH HOUSING AND COMMUNITY SERVICES, INC
2022 BOARD OF DIRECTORS**

CHAIR

Brock Wells 212 W Avenue B., Hutchinson, KS 67501 C: 785.766.7614
 Salt City Chiropractic O: 620.860.2174
drbrockwells@gmail.com
First term began 1/1/2018; expired 12/31/2020 Second Term began 1/1/2021; expires 12/31/2023

VICE CHAIR

Shane Iwashige 1129 W 4th, Hutchinson, KS 67501 C: 620.615.2380
 The Rock Group
shane@rockrentalsks.com
First term began 1/1/2020; expired 12/31/2022 Eligible for another 3 year term

SECRETARY

Jim Ewert 2124 Hendricks, Hutchinson, KS 67502 C: 620.314.8886
 Retired
ewertj@cox.net
First Term began 1/1/2019; expires 12/31/2021 Second Term began 1.1.2022; expires 12.31.2024

TREASURER

Mike Smith 756 5th Ave Inman, KS 67546 H 620.899.4303
 Trust Company of Kansas W 620.669.6826
msmith@tckansas.com
First Term began 1/1/2021; expires 12/31/2023 Eligible for another 3 year term

DIRECTORS-AT-LARGE

Geni Woody 619 E Avenue A Hutchinson, KS 67501 O: 620.560.6110
 First National Bank H: 785.764.0667
hutchwoodyz@yahoo.com
First term began 1/1/2018; expired 12/31/2020 Second Term began 1/1/2021; expires 12/31/2023

Jordan Fee 3407 Arrowhead Dr., Hutchinson, KS 67501 C: 620.259.8906
 Fee Insurance Agency O: 620.921.1084
jordan@feeinsurance.com
Carry over term began 1/1/2022; expires 12/31/2022 Eligible for a second carry over term

Scott Conklin 4308 Spyglass Dr Hutchinson, KS 67502 C: 620.802.4574
 Conklin Cars O: 620.662.4467
sdconklinjr@conklincars.com
First term began 1/1/2022; expires 12/31/2024 Eligible for another 3 year term

Patrick Thompson 7613 Medora Rd Hutchinson, KS 67502 H: 620.500.5394
 Power Solutions, Inc. C: 620.960.2071
patrick@powersolutionsks.com O: 620.259.2473
First term began 1/1/2022; expires 12/31/2024 Eligible for another 3 year term

Esmeralda Tovar-Mora 3113 Nutmeg Ln B Hutchinson, KS 67502 C: 620.899.1563
 Horizons Mental Health Center
Emariet15@gmail.com
First term began 1/1/2022; expires 12/31/2024 Eligible for another 3 year term

2022 Federal Poverty Guidelines

Persons in Household	Poverty Level	200% of Poverty	250% of Poverty
1	\$13,590	\$25,760	\$32,200
2	\$18,310	\$34,840	\$43,550
3	\$23,030	\$43,920	\$54,900
4	\$27,750	\$53,000	\$66,250
5	\$32,470	\$62,080	\$77,600
6	\$37,190	\$71,160	\$88,950
7	\$41,910	\$80,240	\$100,300
8	\$46,630	\$89,320	\$111,650
For households with more than 8 persons, add \$4,720 for each additional person.			

Rural Communities Response

Interfaith staff toured and visited with either the City Council or City Clerk in each of the following Reno County Communities:

Abbyville
Arlington
Buhler
Haven
Langdon
Nickerson
Partridge
Plevna
Pretty Prairie
South Hutchinson
Sylvia
Turon

We will meet with the **Langdon** City Council on Tuesday, April 12, 2022 at 7:00 PM and will tour their community at that time.

During those meetings we shared our vision for the Rural Community Revitalization portion of the Reno County Housing Impact Plan and, we listened to what the communities felt were the biggest housing needs in their towns.

We heard...

- “Some of these houses need to be torn down so we have lots for new houses.”
- “Well, we definitely have a few houses that need a new roof. I know of one where there are buckets sitting all around inside when it rains.”
- “Even a coat of paint would help some of them but you would have to get someone to do it because they are too old to be out painting their house.”
- “We need housing for our elderly. Some of them just can’t take care of their homes, anymore but they don’t want to leave town. And, I don’t blame them. This is their home.”
- “I want our funding to help our seniors put in ramps and take out old bathtubs and put in showers so they don’t fall.”

There were other housing needs mentioned, as well, but these seemed to recur over and over wherever we were. However, what was most telling from our visits was not what we heard, it was what we saw...HOPE. Hope that maybe there would be help available for them to significantly impact housing in their community.

SUMMARY OF MEETINGS WITH RURAL RENO COUNTY COMMUNITIES

Abbyville – Clint Nelson and Lorna Moore shared plan and benefits for their community with three members of the Abbyville City Council on Tuesday, March 22, 2022 at 9:30 AM. **Awaiting Commitment Letter**

Arlington – Clint Nelson and Lorna Moore shared plan and benefits for their community with the Arlington City Council on Monday, March 14, 2022, 7:00 PM. **Commitment Letter Attached**

Buhler – Jeff Thomson shared plan and benefits for their community with Buhler Mayor. **Commitment Letter Attached**

Haven – Clint Nelson shared plan and benefits for their community with the Haven City Clerk, Leslie Atherton, and Real Estate Broker, Jessica Schmidt, serving rural areas of Reno County. **Commitment Letter Attached**

Langdon – Clint Nelson and Lorna Moore are meeting with the Langdon City Council on Tuesday, April 12, 2022 at 7:00 PM.

Nickerson – Clint Nelson and Jeff Thomson shared plan and benefits for their community with Nickerson City Clerk, April Beshears. **Commitment Letter Attached**

Partridge – Jeff Thomson shared plan and benefits for their community with Partridge Mayor. **Commitment Letter Attached**

Plevna – Clint Nelson and Lorna Moore shared plan and benefits for their community with the Plevna City Council on Monday, March 14, 2022, 6:00 PM. **Awaiting Commitment Letter**

Pretty Prairie – Lorna Moore shared plan and benefits for their community with Pretty Prairie City Clerk on March 3, 2022 at 9:00 AM. **Commitment Letter Attached**

South Hutchinson – Clint Nelson and Lorna Moore shared plan and benefits for their community with South Hutchinson City Administrator, Joseph Turner on March 10, 2022 at 10:30 AM. **Commitment Letter Attached**

Sylvia – Clint Nelson and Lorna Moore shared plan and benefits for their community with Sylvia City Council on Tuesday, March 14, 2022 at 7:00 PM. **Commitment Letter Attached**

Turon – Lorna Moore shared plan and benefits for their community with the Turon City Clerk on Tuesday, March 1, 2022 at 8:00 AM. **Awaiting Commitment Letter**

City Of Arlington
Phone: 620-538-2818
Fax: 620-538-4830

P.O. Box 377
Arlington Kansas 67514

Letter of Commitment

To Whom It May Concern:

On behalf of the City of Arlington I would like to offer our support for Interfaith Housing & Community Services (IHCS) and their Reno Co. Rural Revitalization proposal. We understand that structured, safe and supportive housing is a critical component to the initial and long-term stability of individuals in our community. Through our engagement with IHCS, we feel that they have the ability to implement programs and partnerships to stimulate positive long-term revitalization efforts within our local area.

Our community welcomes the opportunity to receive a new housing revitalization investment and collaborative resources from Interfaith Housing & Community Services. We are fully committed to play a key role in project identification, local outreach, code enforcement, and volunteer resource development. Please feel free to contact me directly for additional information.



Doug Smith, Mayor



Letter of Commitment

To Whom It May Concern:

The City of Buhler would like to extend its support of the Reno Co. Rural Revitalization proposal through Interfaith Housing & Community Services (IHCS). The City acknowledges that both initial and long-term stability of members of the community thrive when structured, safe and supportive housing is available. The City believes that IHCS is capable of implementing programs and partnerships that promote positive long-term revitalization efforts within the community.

Our community is open to the opportunity to receive a new housing revitalization investment and collaborative resources from Interfaith Housing & Community Service. Please feel free to contact the City for additional information.

A handwritten signature in black ink, appearing to read "Jake Schmidt", is written over a faint circular watermark.

Jake Schmidt
Mayor
City of Buhler



**"The City of Haven serves its citizens and businesses
by providing essential services;
opportunities for quality family life;
and progressive economic growth."**

120 S. Kansas Avenue
P.O. Box 356
Haven, KS 67543
Phone: 620.465.3618
Fax: 620.465.3617
cityclerk@havenctyhall.org

Letter of Commitment

To Whom It May Concern:

On behalf of the City of Haven, I would like to offer our support for Interfaith Housing & Community Services (IHCS) and their Reno Co. Rural Revitalization proposal. We understand that structured, safe, and supportive housing is a critical component to the initial and long-term stability of individuals in our community. Through our engagement with IHCS, we feel that they have the ability to implement programs and partnerships to stimulate positive long-term revitalization efforts within our local area.

Our community welcomes the opportunity to receive a new housing revitalization investment and collaborative resources from Interfaith Housing & Community Services. We are fully committed to play a key role in project identification, local outreach, code enforcement, and volunteer resource development. Please feel free to contact me directly for additional information.

Adam Wright,
Mayor
City of Haven



City of Nickerson

P.O. Box 52, Nickerson, KS 67561

To Whom It May Concern:

On behalf of the City of Nickerson I would like to offer support for Interfaith Housing & Community Services (IHCS) and their Reno County Rural Revitalization proposal. We understand that structured, safe, and supportive housing is a critical component to the initial and long-term stability of individuals in our community. Through our engagement with IHCS, we feel that they have the ability to implement programs and partnerships to stimulate positive long-term revitalization efforts within our local area.

Our community welcomes the opportunity to receive a new housing revitalization investment and collaborative resources from Interfaith Housing & Community Services. We are fully committed to play key role in project identification, local outreach, code enforcement, and volunteer resources development. Please feel free to contact me directly for additional information.

Peggy L Ruebke
Mayor

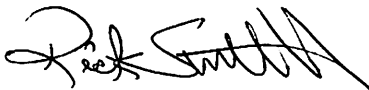
City of Partridge
P.O. Box 174
2 West Ave E
Partridge, Kansas 67566

March 4, 2022

To Whom It May Concern:

On behalf of the City of Partridge I would like to offer support for Interfaith Housing & Community Services (IHCS) and their Reno County Rural Revitalization proposal. We understand that structured, safe, and supportive housing is a critical component to the initial and long-term stability of individuals in our community. Through our engagement with IHCS, we feel that they have the ability to implement programs and partnerships to stimulate positive long-term revitalization efforts within our local area.

Our community welcomes the opportunity to receive a new housing revitalization investment and collaborative resources from Interfaith Housing & Community Services. We are fully committed to play key role in project identification, local outreach, code enforcement, and volunteer resources development. Please feel free to contact me directly for additional information.



Rick Smith

Mayor



CITY OF PRETTY PRAIRIE

P.O. Box 68 • 119 West Main • Pretty Prairie, Kansas 67570-0068
620-459-6392 • FAX 620-459-7354

"HOME OF KANSAS' LARGEST NIGHT RODEO"

March 7, 2022

To Whom It May Concern:

On behalf of the City of Pretty Prairie I would like to offer our support for Interfaith Housing & Community Services (IHCS) and their Reno Co. Rural Revitalization proposal. We understand that structured, safe and supportive housing is a critical component to the initial and long-term stability of individuals in our community. Through our engagement with IHCS, we feel that they have the ability to implement programs and partnerships to stimulate positive long-term revitalization efforts within our local area.

Our community welcomes the opportunity to receive a new housing revitalization investment and collaborative resources from Interfaith Housing & Community Services. We are fully committed to play a key role in project identification, local outreach, code enforcement, and volunteer resource development. Please feel free to contact me directly for additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "DVS", written over a horizontal line.

Dustin VanScyoc, Mayor

March 22, 2022

Honorable Chairman Ron Hirst & Reno County Commission
Reno County
206 W 1st Avenue
Hutchinson, KS 67501

RE: Interfaith Housing Letter of Support

Honorable Chairman Hirst:

I am writing on behalf of the City of South Hutchinson to express our support for Interfaith Housing & Community Services and their appeal to receive Reno County ARPA funds to advance their organizational objectives.

The Kansas Housing Resources Corporation recently published a comprehensive analysis of housing conditions and home development throughout the state. The Kansas Statewide Housing Needs Assessment published in December of 2021 identified the major challenges facing our region.

This includes an older housing stock with a lack of new housing coming online due to various factors and pressures placed on builders when it comes to building home in rural areas outside of the Wichita. Interestingly enough, the report referenced Kingman County stating it “has one of the highest median household incomes in the region, one of the older housing stocks, and over 80% of the housing is in average or below condition.”

A significant segment of the population living in the City of South Hutchinson have household incomes well below the median average, and as a whole, our median household income is below that of Reno County. Our housing stock is aging and deteriorating because adequate home maintenance is an expensive proposition for these families. If Kingman County finds it difficult to keep their housing stock in above average condition, imagine the difficulties facing our community.

Interfaith Housing & Community Services provides essential benefits and services to these at-risk households and will provide a tangible benefit to our entire region, including South Hutchinson. We respectfully ask that you strongly consider their request for assistance.

Sincerely,



Joseph Turner
City Administrator

City Of Sylvania
120 S. Main
Po Box 247
Sylvania, KS 67581
620-486-2472

Letter of Commitment

To Whom It May Concern:

On behalf of the City of Sylvania I would like to offer our support for Interfaith Housing & Community Services and their Reno Co. Revitalization proposal. We understand that structured, safe, and supportive housing is a critical component to the initial long-term stability of individuals in our community. Through our engagement with IHCS, we feel that they have the ability to implement programs and partnerships to stimulate positive long-term revitalization efforts within our local area.

Our community welcomes the opportunity to receive a new housing revitalization investment and collaborate resources from Interfaith Housing & Community Services. We are fully committed to play a key role in project identification, local outreach, code enforcement, and volunteer resource development. Please feel free to contact me directly for additional information.



Jennifer Pugh, City Clerk



Michael Pugh, Mayor



209 S Kansas Ave
Haven, KS 67543
620-281-1800

To Whom It May Concern:

I would like to offer my support for Interfaith Housing & Community Services (IHCS) and their Reno Co. Rural Revitalization proposal. In my 7 years as a licensed real estate broker, the majority of my work has been in the rural areas of Reno County. I have a unique and current perspective on rural housing conditions, valuations and overall availability of both affordable and moderately priced homes.

Reasons for the lack of affordable homes is complex and varies by community. In my professional opinion, the two main reasons for a lack of quality, moderately priced homes in the rural communities of Reno County are: 1) uncertain supply and demand 2) lack of resources to develop and maintain infrastructure.

First, supply and demand uncertainty is a multi-faceted, cyclical issue. This is especially true for towns who are actively growing the population such as Haven or Yoder (unincorporated). Communities on the verge of growth are constrained by developers reluctance for fear of a failed development. Similarly, homeowners worry about future resale values. Many homeowners are hesitant to complete home improvements on existing housing stock for fear favorable return on investment is not possible. Often, homes in greater disrepair are gobbled up by investors as rental properties and not often well taken care of thereon after.

Secondly, lack of resources can include available land (or affordable land), but more importantly the lack of financial resources to maintain current housing stock and new developments. Consider a new subdivision in a small community; such a project is a proportionally large chunk of funds to put forth in hopes of selling lots for building. While there are resources such as Kansas Housing Resource Commission funds and Rural Housing Incentive Districts, the smaller communities are at a disadvantage in this matter.

I understand that structured, safe and supportive housing is a critical component to the initial and long-term stability of individuals in Reno County community. Through my experiences with Interfaith Housing, I feel that they have the ability to implement programs and partnerships to stimulate positive long-term revitalization efforts within our local area.

As a representative of the real-estate sector, I recommend that the county allocate an adequate level of housing funds to be administered by IHCS throughout our rural Reno County Communities. We welcome the opportunity to partner with Interfaith Housing and Community Services. Please feel free to contact me directly for additional information.

 *Jessica Schmidt*

02/19/22

Jessica Schmidt
Broker/Owner, Reign Real Estate
620-664-8298



**INTERFAITH HOUSING &
COMMUNITY SERVICES, INC.**

Helping hands helping people.

February 21, 2022

To: Commissioner Ron Sellers
Commissioner Ron Hirst
Commissioner Daniel Friesen
County Administrator Randy

Subject: Reno County Housing Impact Plan

Dear Sirs,

Thank you for the opportunity to formulate the Reno County Housing Impact Plan (RCHIP) with its goal of developing quality, affordable housing through the County.

The RCHIP has the full support and blessing of the Board of Directors at Interfaith Housing and Community Services. We have the staff, resources, connections, and community support to execute this plan and make a lasting impact in Reno County.

Some of the reasons the IHCS Board is committing to the RCHIP is because of IHCS's achievements over the last 31 years, especially those within the last decade that put us in a position to execute this plan and make quality housing affordable in Reno County.

Also, the organization is operating at a very high efficiency level due to clear mission and vision statements, staff longevity and continuity, a working strategic operational plan with clear goals, and being anchored in following the example of Christ Jesus- loving and helping people.

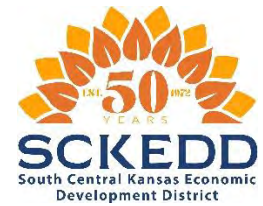
Sincerely,

IHCS Board of Directors,

Brock Wells – Chair
Jim Ewert – Secretary
Jordan Fee
Patrick Thompson

Shane Iwashige- Vice Chair
Mike Smith – Treasurer
Geni Woody Scott Conklin
Esmeralda Tovar-Mora





SCKEDD's Proposal for Housing Resurgence Program

SCKEDD has been an active and proud partner with both Reno County and the City of Hutchinson for the past 30 years. Through forward thinking, both the county and the city have improved community housing through the development of partnerships as well as pursuing and obtaining grants designed to rehabilitate existing aging housing stock. The primary focus has been on the shortage of viable Low to Moderate Income (LMI) housing. SCKEDD believes there is also a need and desire for Workforce housing focused on the (MIH) Moderate-Income Housing community.

Service to the Community

- SCKEDD has successfully written and administered seven CDBG Grants (with two currently in progress) for Reno County.
 - a. 2009 CDBG Rehabilitation Grant - \$52,073.00
 - b. 2012 CDBG Rehabilitation Grant - \$300,000.00
 - c. 2014 CDBG Rehabilitation Grant - \$397,223.00
 - d. 2014 CDBG Turon Water Project Grant - \$300,000.00
 - e. 2018 CDBG Steven's Building Commercial Rehabilitation - \$250,000.00
 - f. 2020 CDBG Rehabilitation Grant - \$300,000.00 (currently in progress)
 - g. 2022 CDBG Hoke Building Commercial Rehabilitation - \$233,250.00 (currently in progress)

- The Kansas Weatherization Assistance Program has successfully weatherized 1,598 homes since 1993 in Reno County. With a total investment into the Reno County housing stock of \$5,249,429.99, to enhance energy efficient measures with the replacement of heating and cooling units, air sealing, installation of insulation and addressing any health and safety issues.

- The Federal Home Loan Bank Grant in partnership with the City of Hutchinson awarded to the community \$525,000 allocated to 50 homes that need repairs up to \$10,000. This grant will be expended by December 2024.

Middle Income - Owner Occupied Housing in Reno County

Through our conversations with Reno County and local Hutchinson officials along with our review of the recent Housing Assessment Tool (HAT), SCKEDD believes that home rehabilitation and ownership is where we can best align our strengths and your needs. SCKEDD wishes to further its impact on housing in Reno County and the City of Hutchinson by extending our existing partnership into our **Housing Resurgence Program**.

SCKEDD's **Housing Resurgence Program** is designed to turn blighted houses into attractive, energy efficient homes that will be sold to owner-occupied buyers. Our target buyer is the teacher, skilled technician, accountant and others ready to own homes in Reno County. SCKEDD will provide \$5,000 in down payment assistance to each buyer. We will also work to leverage

local lenders and down payment assistance programs to help buyers avoid Private Mortgage Insurance (PMI).

SCKEDD is not simply flipping a home. SCKEDD is ensuring it will be updated, attractive and energy efficient and ready for years of family living without major maintenance issues.

Our goal is to create a template that can be used long after the original funding is finished. SCKEDD will do this by reinvesting profits from the homes we rehabilitate into an increasing number of projects. Over time, our goal is to transform neighborhoods as we work with Reno County and the City of Hutchison to attract and retain motivated residents to live in the community.

This program is designed to address homes that are falling through the cracks of services with our other federal programs. These homes will likely be abandoned or blighted and in desperate need of major rehabilitation services. SCKEDD is seeking city, county and private partnerships where properties can be donated or purchased at a reduced rate to allow for the extensive repairs to be made.

SCKEDD will work to identify potential buyers prior to the completion of a home to allow for input on the home buyer's needs.

We will also market to individuals wanting to run an in-home or commercial daycare facility. Our team has the expertise to address in advance, any additional construction needs to ensure a home or commercial building is compliant with state regulations.

With the sale of each home, SCKEDD will reinvest profits back into the program to create a sustainable revolving funding source for future projects to come.

It will be critical that SCKEDD is able to partner with the city, county, and key donors to acquire homes at no or minimal cost. SCKEDD must be able to make a profit on each home we remodel to ensure the template is a long and sustainable solution to the communities aging housing stock.

Scope of Work

SCKEDD will be responsible for consulting services including:

- **Marketing** the program through SCKEDD's social media and webpage, attending community events, working with city and county staff, and reaching out to local media to increase awareness. SCKEDD will also consider other advertising options for the program.
- **Partnering with local lenders** and organizations that provide **down payment assistance** to get buyers pre-qualified for the home purchase.
- **Inspecting eligible properties** to determine violations of local code and/or HUD's Housing Quality Standards (HQS), completing an Energy Assessment,

and conducting Lead-Based Paint testing.

- SCKEDD will be utilizing our inhouse certified Housing Quality Standard (HQS) Inspectors, Quality Control Inspectors (QCI), and Lead Inspectors.
- SCKEDD will be responsible for ordering tests and for reviewing reports. SCKEDD will prepare specification to abate any lead paint and any other identified hazardous materials.
- **Preparation of bidding specifications** with cost estimates for each property. It is expected that the rehab cost will not normally exceed \$75,000 per property and that there would be five to eight properties per program year.
- SCKEDD will **complete a historic review as required by HUD** and in compliance with the format of the KS State Historic Preservation Office (SHPO) including photographing each property.
- **Each project will go through a bid tour**, following procurement procedures and advertising to local contractors with priority given to minority, small and women-owned businesses per OMB Uniform Guidance 2 CFR 200 practices required with Federal Funding. All contractors will be verified in the Sam.gov website.
 - Bid packages will be submitted to a panel of SCKEDD board members that are selected specifically to review and provide oversight on this program. SCKEDD program representatives will analyze bids and recommend contract awards.

Prepare all contracts and the required lien documents. The consultants will review these documents with the homeowner.

- **Hold a pre-construction meeting** as necessary and will **inspect all work**. Inspections would be on a weekly basis or a pre-determined schedule depending on the renovations.
- **Authorize any change orders** and mediate disputes between local code enforcement and contractors.
- **Complete a final inspection** with the general contractor once all work is completed and signed off on by local code enforcement. At which point SCKEDD will review with the homeowner the final project approval documents including warranties for work.
- **Review all payment request and authorize payments** to contractors.
 - SCKEDD will follow all OMB Uniform Guidance 2 CFR 200 practices required with Federal Funding
- **Maintain a list of qualified contractors** on behalf of the township including current insurance certificates and state & city licenses.
- **Provide the home buyer a \$5,000 down payment assistance** grant to be utilized towards closing cost or the down payment.
- **Provide Project updates** with before and after pictures, and semi-annual reports of funding expenditures, waitlist and scope of work completed per home.

County and City Responsibilities:

- Assist SCKEDD with the acquisition of low-cost properties to be rehabilitated

SCKEDD Staff

SCKEDD's long history of successful experience in Weatherization and CDBG programs makes us uniquely qualified and able to efficiently launch and manage this program. Our team has individuals with decades of experience. We know what to do, how much it will cost and how to complete the project on time and within budget. We have a strong reputation with KHRC, KDOC and KDHE and have the expertise along with a proven history to successfully develop, write, administer, manage, and ultimately expend funds for the purpose they were awarded.

Bill Lampe - Program Director with 20 years of project management experience with SCKEDD. Bill has held the following certifications, Quality Control Inspector (QCI), Housing Quality Standards (HQS) Inspector, and Kansas Housing Resource Corporation (KHRC) Inspector. RRP Lead Certified.

Julia Westfahl - Development Coordinator II provides Production and Community Services. She has 12 years of grant and project management experience, 5 years with SCKEDD.

Brandon Steadman – Production Coordinator works as BPI Energy Auditor Quality Control Inspector (QCI), Building Analyst Professional, Housing Quality Standards (HQS) Inspector, OSHA 30 hour, and Kansas Housing Resource Corporation (KHRC) Inspector. RRP Lead Certified, 12 years with SCKEDD

Mike Schwartz – Production Coordinator of Contract Services, works as a BPI Energy Auditor, Quality Control Inspector (QCI), Housing Quality Standards (HQS) Inspector, OSHA 30 hour, and Kansas Housing Resource Corporation (KHRC) Inspector. RRP Lead Certified, 19 years with SCKEDD.

Jeremy Bullins - Quality Control Inspector (QCI) works as a BPI Energy Auditor, Building Analyst Professional, Lead Risk Assessor, Asbestos Inspector, DOT Hazmat, OSHA 30-hour, Kansas Housing Resource Corporation (KHRC) Inspector and RRP Lead Certified, 12 years with SCKEDD

Jeremy Graham – Assistant Production coordinator of Contract Services, works as BPI Energy Auditor, Quality Control Inspector (QCI), Building Analyst Professional, Building Science Principles, Housing Quality Standards (HQS) Inspector, Kansas Housing Resource

Corporation (KHRC) Inspector and RRP Lead Certified, 10 years' experience, 6 months with SCKEDD.

Arielle Kennedy - Project Assistant with almost 5 years of grant administration with a focus on working with contractor coordination. Skilled photographer and assists with marketing of programs, 4 1/2 years with SCKEDD.

Erynne Farney - Outreach & Resource Specialist, creates all marketing materials and partnering contacts for community engagement, 5 ½ years with SCKEDD.

Budget and request for funding

SCKEDD is requesting a one-time allocation of funds in the amount of \$500,000. SCKEDD will commit to rehabilitate 20 owner occupied homes.

SCKEDD will also provide \$25,000 in seed money and a \$5,000 down payment assistance grant per home buyer closing. This will result in a \$125,000 investment from SCKEDD in the project in addition to the funds provided by Reno County.

The funds will be expended as follows:

Initial investment to purchase and rehab homes:	\$260,000.00
Marketing and Outreach Fee:	\$10,000.00
Servicing Fee to SCKEDD (\$10,000 per home)	\$200,000.00
Administration Fee to SCKEDD (\$1,500 per home)	<u>\$ 30,000.00</u>
Total County Investment	\$500,000.00

SCKEDD is appreciative of your time and consideration in the above proposal. Our team is excited about the opportunity to work with you to launch the Housing Resurgence Program in Reno County. We believe it will offer both an immediate impact and provide a foundation for a sustainable program well into the future.



618 N. Adams, Hutchinson



114 W 7th, Hutchinson



126 W 7th, Hutchinson





American Rescue Plan Act Funds Hutchinson Community College Proposal

Within the report "Community Response and Input Using American Rescue Plan (ARP) Act Funds in Hutchinson and Reno County", **Workforce Development – Training & Education** was identified as one of the most important priorities for these funds.

The following excerpt is located in the Executive Summary (Pg. 5) of the report and supports efforts to strengthen our local workforce development programs:

Strengthening workforce development programs: *Participants recognized the need for creative programs that would educate, train, and attract/retain talented individuals into the community. This included a strong focus on job training programs for a full array of age groups, from school co-op apprenticeships, scholarships/loan repayment to attract young workers to job training programs for displaced workers.*

Proposal:

Hutchinson Community College proposes that one of the primary factors negatively impacting the current and future employment gap is a "pipeline" issue - one that can be positively impacted by attracting more graduating high school students to pursue higher education, and specifically career and technical education and training.

In response to the **Workforce Development – Training & Education** priority, Hutchinson Community College requests American Rescue Plan Act Funds to educate students, parents, and staff at local school districts about our Career and Technical Education pathways and job training programs that will assist in meeting local workforce needs.



Anticipated Impact:

These funds will allow Hutchinson Community College to hire two employees to collaborate with local school districts to educate students, parents, and staff about our Career and Technical Education pathways/programs. This will increase the number of students completing technical certificates/degrees and will contribute to meeting the demand of our local workforce. To support this vision, a portion of these funds will be used for marketing purposes and resources (i.e. educational bootcamps and technology) to help attract students to these pathways/programs.

A sample draft job description is attached to describe the type of involvement and intrusive advising we believe is required to inform students who might not otherwise have knowledge of their postsecondary education opportunities.

Total funds requested:

Funding is requested for 2 positions for academic year 2022-2023, 2023-2024, 2024-2025 and Fall 2026. Each position will be approximately \$50,000 - 60,000 per year for salary and employee benefits for a total of \$350,000 - \$420,000 for personnel cost. For Marketing material, we believe \$15,000 – 20,000 per year for a total of \$60,000 - \$80,000 is necessary to support this effort. The combined total amount for marketing and personnel would be \$410,000 - \$500,000.

Hutchinson Community College believes it is important to undertake a more intrusive advising approach to encourage students, who may not know all of the options available, to seek higher education. This in turn will help address the workforce training gap. As such, we respectfully ask the Reno County Commission and the City of Hutchinson Council to consider funding this initiative.



EXAMPLE JOB DESCRIPTION

Position announcement:

➤ CAREER TECHNICAL EDUCATION (CTE) PROGRAM—TRANSITION COACH

The CTE Transition Coach will visit area schools and HutchCC off-site locations to encourage currently-enrolled course-based CTE students to continue with career and technical program pursuits that result in certificate and/or degree completion. The CTE Transition Coach will work with students, advisors, counselors, administrators, and faculty to reinforce the value of career technical education pathways, with continuing enrollment beyond the initial state-supported coursework. The CTE Transition Coach Career will provide assistance to "improve individual career awareness, exploration, choice, preparation, and management."

RESPONSIBILITIES:

Essential Functions –

- Collaborate with career technical, admissions and outreach staff to establish a working relationship in assisting students to enroll in CTE credit courses/programs.
- Collaborate with CTE college/high school program instructors to ensure consistent course curriculum with clear career pathways.
- Serve as a liaison for CTE programming with both high school and HutchCC faculty, staff and students.
- Coordinate college tours, appointments with advisors, and activities associated with college enrollment.
- Design activities/mini talking points to guide students in identifying their key career/technical education drivers (interests, skills, experience, values).
- Locate/research tools to improve process of debriefing and creating action plans from career/technical assessments and activities.
- Develop structures for tracking output of assessments and activities to inform students/ counselors/ advisors and document career pathway progress.
- Develop resources and tools to enable students to research general as well as HutchCC CTE options for decision-making between different levels of education, from education to work, and between work and education.
- Assist with processes for structured career research and decision making while considering trade-offs of career options.
- Assist with coaching individuals through CTE options and assist with bridging transitions between high school, college, and life career choices.
- Participate in program advisory committee meetings at the high schools and HutchCC
- Comply with HutchCC policies, practices, and procedures.

Secondary Functions –

- Advise prospective and current students in following CTE curriculum plans of study.
- Pursue professional development opportunities, as needed.
- Perform other duties as assigned by the Vice President of Academic Affairs and/or CTE Department Chairpersons.

QUALIFICATIONS (Essential):

- Practical knowledge of the field of career/technical education
- Associate degree required; baccalaureate degree preferred
- Experience working with college and secondary school students, including an understanding of requirements/expectations of each type of learning environment
- Ability and willingness to work a non-routine schedule, visiting high schools and off-site locations when appointments become available
- Proven people-skills and able to develop effective working relationships with school personnel as well as students
- Strong written/oral communication and listening skills as well as organizational, decision-making, problem-solving, interpersonal skills
- Experience maintaining confidentiality of sensitive information
- Demonstrated proficiency with computer applications such as Word, Excel, Outlook.
- Visual acuity to view a computer terminal; appropriate judgment, tact, and courtesy in difficult situations; ability to understand words and respond effectively/appropriately.
- Mental requirements include ability to learn and comprehend basic instructions about the position.
- Physical and mental qualifications must be performed with or without a reasonable accommodation. The qualifications listed are guidelines for selection purposes; alternative qualifications may be substituted if sufficient to perform the duties.
- Valid Kansas Driver's License.

SALARY and STATUS:

Salary is determined by experience and expertise. This full-time staff position is twelve months annual (based on contract renewal), due process rights eligible, benefit eligible, and exempt.

APPLICATION:

Submit the HutchCC Administrative/Instructional Application Form to:

Human Resources, Student Union

Hutchinson Community College

1300 North Plum

Hutchinson, KS 67501

620-665-3495

hrinfo@hutchcc.edu

Start date: Immediately

TO BE CONSIDERED AS A CANDIDATE, THE APPLICANT MUST HAVE (resume, official transcripts, letters of reference, and the application form) ON FILE.

The hired candidate will be required to submit official, non-issued to student, transcripts.

HUTCHINSON COMMUNITY COLLEGE IS AN EQUAL OPPORTUNITY, AFFIRMATIVE ACTION EMPLOYER

To view the HutchCC Non-Discrimination Notice, please visit www.hutchcc.edu

HutchCC reserves the right to revise or change job responsibilities as the need occurs. This position announcement does not constitute a written or implied contract of employment; rather, it is a clarification of the responsibilities of the position. This job description may be changed at any time by the HutchCC administration.

Randy Partington

From: Daniel P. Friesen <daniel@ideatek.com>
Sent: Tuesday, February 22, 2022 12:27 PM
To: Randy Partington
Subject: Fwd: [EXT_SENDER] Hutch Regional Analysis_11292021.xlsx
Attachments: Hutch Regional Analysis_11292021.xlsx

Daniel P. Friesen

----- Forwarded message -----

From: **Chuck Welch** <WelchC@hutchregional.com>
Date: Fri, Feb 11, 2022 at 9:51 AM
Subject: [EXT_SENDER] Hutch Regional Analysis_11292021.xlsx
To: Daniel Friesen <daniel.friesen@renogov.org>
Cc: Chuck Welch <WelchC@hutchregional.com>, Patti McCue <McCueP@hutchregional.com>, Kevin Chiles <ChilesK@hutchregional.com>, Duane Miller <MillerD@hutchregional.com>

Commissioner Friesen,

Per our conversation last week, I have attached the cost analysis put together by Hutch Community College and Hutchinson Regional to buildout the nursing program to educate an additional 20 nurses per year.

- Total Requested ARPA Fund support: \$480,228
- We would provide 20 full ride scholarships to qualifying nursing student candidates
- In return we would ask for a year of commitment for each year of paid education
- There are additional Tabs demonstrating associated costs to educate Radiology, Respiratory Therapy and Surgical Technicians. We plan to start with Nursing as they are the most in demand.
- Each additional program will add additional cost.
- HRHS would plan to provide the needed classroom space.
- We are requesting ARPA fund support for the items in Column D excluding the educational spaces.

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Randy Partington

From: Brant, Timothy J <tbrant@kletc.org>
Sent: Tuesday, March 15, 2022 11:54 AM
To: Randy Partington
Subject: [EXT_SENDER] RE: COVID-19 Stimulus funds

Follow Up Flag: Follow up
Flag Status: Flagged

Randy,

My apologies for the delay in responding. We have been trying to get all the information together about these projects. The information for each is below.

Water tower repairs – Viking Industrial Painting has been contracted to remove rust build-up both inside the tower tank and outside the water tower. They will apply a coating to the inside of the tower tank to protect the surface. They will apply a new coat of paint to the exterior of the tower. This project will put out water tower out of service for two to three weeks, which will significantly affect our water pressure. The total cost of the project is \$99,000. We have made the first of five payments of \$19,750. The cost of this project will significantly impact our funds over the next five years.

Electrical generator support – We have no electrical generator to provide electricity to the pump house in the event of a power loss. We have received two bids for the purchase and installation of a generator. The bids are \$48,272.70 from Egli Energy and \$64,144.23 from Sutton Electric. The differences in the bids are due to the type of generator in the bid. Egli bid an 80 kw generator. Sutton bid a 90 kw generator. Both function on natural gas. Either would be sufficient for our operation. The need for this generator was driven home on December 15, 2021. That was the day of the massive wind storm that swept across south central Kansas. The weather caused a loss of power to the HABIT area for several hours. Because our pumps were not working due to the power loss, water pressure fell rapidly as the water from the tower emptied. By the time power was restored, we were starting to receive calls about no water service at the far ends of our system.

Water service to Whispering Pines (Amish school) – We have been asked to provide water service to Whispering Pines Amish school at 3314 Greenfield Road. They need water service to come into compliance with some KDHE regulations because of their growing enrollment. This project would require us to run pipe approximately one mile from the nearest main line to the school. In addition to the actual cost of installing the pipe, we would have to have an engineer's report for KDHE and secure the easements along Greenfield Road. We have discussed with the three property owners the need to secure easements for this project. All have agreed to do whatever is necessary for this project to move along, but, we have the costs associated with the legal aspect of securing the easements. We are waiting for the engineer report to have better insight into cost, but I expect his cost to be \$150,000 to \$200,000. This is simply a guess. If you have better insight into what this might cost, I would be interested in knowing what it is.

At our February board meeting we prioritized these three projects - #1 – water tower repairs, #2 – Emergency generator, #3 – water service to school. Based on our experience with this water system, we believe we need to first secure a safe drinking water supply, ensure we can get water to our customers, then, accept new customers into the district.

For total transparency, we reported approximately \$104,000 in funds in various accounts on February 15. The first payment to Viking would have come from that money. We are required by loan conditions with the KDHE and EPA on a previously acquired loan for water tower repairs to hold \$25,000 in reserve until the loan is paid off. We still have a few years left to pay on this loan. We deposit approximately \$2,000 each month. We frequently address ruptured water lines. Parts of our system are 80 years old. So, it is a costly system to maintain.

As you can see, we have two critical infrastructure problems we need to address, and a request for water service to a school that we would like to grant. We have been trying over the past 12-14 months to focus on upgrading infrastructure. We have a fairly new operator/manager who is working diligently to identify and prioritize what we need to do. The board is committed to improving our infrastructure as we can afford to do so. Any help the county can give us is certainly appreciated.

From: Randy Partington <randy.partington@renogov.org>
Sent: Thursday, February 17, 2022 4:29 PM
To: Brant, Timothy J <tbrant@kletc.org>
Subject: RE: COVID-19 Stimulus funds

Tim,

Can you send me more information (short description and \$ request) on the water projects that you would like to see completed with assistance from ARPA funds? I am not sure if they will be approved, but want to get all requests in front of the county commission.

Thank you.

Randy Partington, County Administrator

Office: (620) 694-2530 / Cell: (620) 290-5958

206 West 1st Ave., Hutchinson, KS 67501-5245

randy.partington@renogov.org / www.renogov.org



From: Brant, Timothy J <tbrant@kletc.org>
Sent: Wednesday, January 12, 2022 12:07 PM
To: Randy Partington <randy.partington@renogov.org>
Subject: [EXT_SENDER] COVID-19 Stimulus funds

Randy,

Hope all is well with you. We did follow up in the HABIT area on your suggestion to do session with Rally Reno with regards to COVID funds for water projects.

I was wanting to check and see what the status is of fund use/distribution from the county commission. We have three water projects in HABIT that we thought would fit perfectly into the use requirements for the funds. The last information we received was in November from the Rally Reno rep that the listening session information would go to K-State, then returned to the county commission. So, I just wanted to follow up and see what the status is of the program.

Also, we were discussing this week the sewer project that the county was working on in this area. If you could point to any updates on that project, I would be most appreciative.

Thank you for your consideration to these matters. Hope to hear from you soon.

Tim

Timothy J. Brant
Associate Director
Kansas Law Enforcement Training Center
11009 S. Hornet
Hutchinson, Kansas 67501
(620) 694-1535
FBINA 237

"Integrity is the basis of community trust."



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Randy Partington

From: Haven EMS <havenems102@gmail.com>
Sent: Monday, October 18, 2021 11:04 AM
To: Randy Partington
Subject: Re: [EXT_SENDER] ARPA funds

Follow Up Flag: Follow up
Flag Status: Flagged

Randy, I would like to request the following items. These are priced within the last 6 months. I can get current prizes if needed.

2 - Baxter Spectrum IV infusion pumps \$5500
2 - Teleflex Airtraq Video laryngoscopes \$4300
2 - Emergency Child Safety Restrains \$1500
1 - Hartwell CombiCarrier II \$800

Thanks for your consideration.

Tony Troyer
EMS Chief
Haven Community EMS

On Fri, Sep 17, 2021 at 1:11 PM Randy Partington <randy.partington@renogov.org> wrote:

We expect to receive a report from the local taskforce by the end of 2021. Most funds will not be allocated until at least the 1st quarter of 2022. This is just my best guess.

Randy Partington, County Administrator

Office: (620) 694-2530 / Cell: (620) 290-5958

206 West 1st Ave., Hutchinson, KS 67501-5245

randy.partington@renogov.org / www.renogov.org



From: Haven EMS <havenems102@gmail.com>
Sent: Friday, September 17, 2021 12:09 PM



ARPA Funds Proposal

Reno County Commissioners,

The City of Buhler would like to request a match in funds for a sewer line replacement project. The proposed project would consist of replacing 600 feet of 6 inch sewer line that extends south of the intersection of First Avenue and South Maple Street. Breaks can be found approximately every three feet along this stretch of sewer line. The condition of the mentioned sewer line has resulted in inflow and infiltration structural failures and enhanced root intrusion.

The City has received a bid of \$127,000 from Gibbys Sewer and Drain Company of Hutchinson for the proposed project. The City has secured \$70,000.00 in funds for the project, and would ask the County to consider allocating \$57,000.00 of the ARPA funds received toward assisting in the completion of this project.

The mentioned stretch of sewer line services a significant amount of both residential and commercial properties and is imperative to the continued day to day functions of the community. The City appreciates your consideration in assisting with this project. We look forward to working with you.

Thank You,

Jake Schmidt
Mayor
City of Buhler



PRELIMINARY ENGINEERING REPORT
CITY OF WILLOWBROOK
SURFACE WATER FLOODING MITIGATION

Willowbrook, Kansas
Project No. 19-1396H
December, 2019





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Section 1 – Project Planning

1.1 Introduction

The City of Willowbrook, Kansas is a community of 87 residents located in east-central Reno County. Willowbrook lies within ½ mile of Highway US-96 with Hutchinson to the east and Nickerson to the west. It is adjacent to Cow Creek, which runs around the west half of the community.

This Preliminary Engineering report will address the surface water/flooding issues faced by the Willowbrook community, and identify potential mitigation measures available to provide relief. This report discusses the conditions throughout the City and provides opinions of probable costs associated with the identified improvements.

This report was prepared by BG Consultants, Inc., 900 E. 27th Avenue, Hutchinson, Kansas 67502 (Ph. No. 620-665-3952.)

1.2 Existing Conditions

The City of Willowbrook is currently surrounded by a Corps of Engineers certified levee that protects the community from the 1% occurrence flood events associated with Cow Creek. The



levee surrounds the community, and in significant rain events the levee protects the City from Cow Creek flood waters. The area inside the levee collects surface water that has two discharge



locations to gravity flow out through culvert penetrations of the levee. These culverts are both flap-gated to prevent Cow Creek backwater from entering the community. Present conveyance of surface water to these culverts is open ditch surface drainage. The levees are under the responsibility of the City of Hutchinson to comply with Corps of Engineer standards, but generally maintained by the City of Willowbrook.

1.3 Statement of Need

In significant rain events, the levee surrounding the City protects residents from the Cow Creek floodwaters. Unfortunately, when the water rises it triggers the flap-gate backflow prevention, which also prevents internal water from exiting the city except by means of evaporation and infiltration. In significant rain events, the water table rises to a level that limits the City to only evaporation to expel water from their system. To make matters worse the rise in the water table due to significant rain events activates the resident's sump pumps which adds more water into the surface water systems. The result of all these factors is that during significant rain events the City of Willowbrook experiences citywide conditions where surface water threatens to flood residences.

The City has a dire need to be able to rid the community of surface water during these flood events by means other than gravity pipes through the levee.





Section 2 – Options Considered

2.1 General

The City would like to install a reasonably sized storm water pump system that expels the water when the flap-gated pipes can't. Internal drainage improvement to the open ditch drainage would need to be made to convey groundwater to selected pump location(s). Three options associated with surface water removal have been evaluated and are described as follows:

Land associated with all options is currently owned and maintained by the City of Willowbrook. Any crossings of the levee with utility lines would require coordination with the City of Hutchinson in obtaining Corps of Engineers 408 permits. The City has been contacted concerning their participation in these requirements and has expressed support for the improvement.

2.1.1 Option 1 – 1 Pump Station – South Location

This option locates a pump station near the existing gravity discharge location in the south-central part of the levee. Water would be channelized to this location from the north and central parts of the City by overland flow drainage improvements as well as by incorporation of storm sewer pipes. The lift station would consist of duplex submersible pumps capable of pumping 850 gpm each. The opinion of probable cost associated with this option is \$775,000.



City of Willowbrook
1 Pump Station - South
 Engineer's Opinion of Probable Cost
19-1396H
Option 1
December 12, 2019

<u>No</u>	<u>Description</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Total Price</u>
1	Mobilization	1	L.S.	\$ 25,000	\$ 25,000
2	Construction Staking	1	L.S.	\$ 6,075	\$ 6,075
3	Clearing and Grubing	1	L.S.	\$ 5,500	\$ 5,500
4	Erosion Control	1	L.S.	\$ 8,000	\$ 8,000
5	Traffic Control	1	L.S.	\$ 4,000	\$ 4,000
6	Excavation	2000	Cu. Yd.	\$ 10	\$ 20,000
7	Inlet (Manhole Special)	3	Each	\$ 6,000	\$ 18,000
8	15" Entrance Culverts	320	Lin. Ft.	\$ 40	\$ 12,800
9	Concrete Ditch Lining	3000	Lin. Ft.	\$ 20	\$ 60,000
10	18" Storm Pipe	3150	Lin. Ft.	\$ 50	\$ 157,500
11	8" CI Sewer Pipe	10	Lin. Ft.	\$ 150	\$ 1,500
12	Storm Sewer 18" RCP End Section	1	Each	\$ 1,000	\$ 1,000
13	4" Force Main	50	Lin. Ft.	\$ 100	\$ 5,000
14	8" Force Main	125	Lin. Ft.	\$ 125	\$ 15,625
15	Remove and Replace Concrete Surfacing	320	Sq. Yd.	\$ 50	\$ 16,000
16	Storm Water Pump (Duplex)	1	Each	\$ 60,000	\$ 60,000
17	230 Volt Phase Power Installation	1	Each	\$ 20,000	\$ 20,000
18	Pump Structure	1	Each	\$ 50,000	\$ 50,000
19	Outlet Structure	1	Each	\$ 20,000	\$ 20,000
20	Electrical Service Extension	1	L.S.	\$ 10,000	\$ 10,000
21	Stand By Generator	1	Each	\$ 50,000	\$ 50,000

Opinion of Probable Cost \$ 566,000

Design Engineering	\$	56,600
Construction Engineering	\$	56,600
Legal Administration	\$	25,000
Bonding and Temporary Finacing	\$	70,800
Total Opinion of Cost	\$	775,000



2.1.2 Option 2 – 2 Pump Stations, South-Center Locations

All the improvements in Option 1 would be incorporated into this option. This would involve a pump station near the existing gravity discharge location in the south-central part of the levee as well as a second pump station near the center of the community to pump water over the north levee. This would alleviate the movement of surface water from the north part of the community all the way to the south pump station. Interference from ground water would be lessened due to reducing the depth required to move the surface water shorter distances. Water would be channelized to the additional pump station location from the north and central parts of the City by overland flow drainage improvements as well as by incorporation of storm sewer pipes. Both lift stations would consist of duplex submersible pumps capable of pumping 850 gpm each. The opinion of probable cost associated with this option is \$1,128,000.

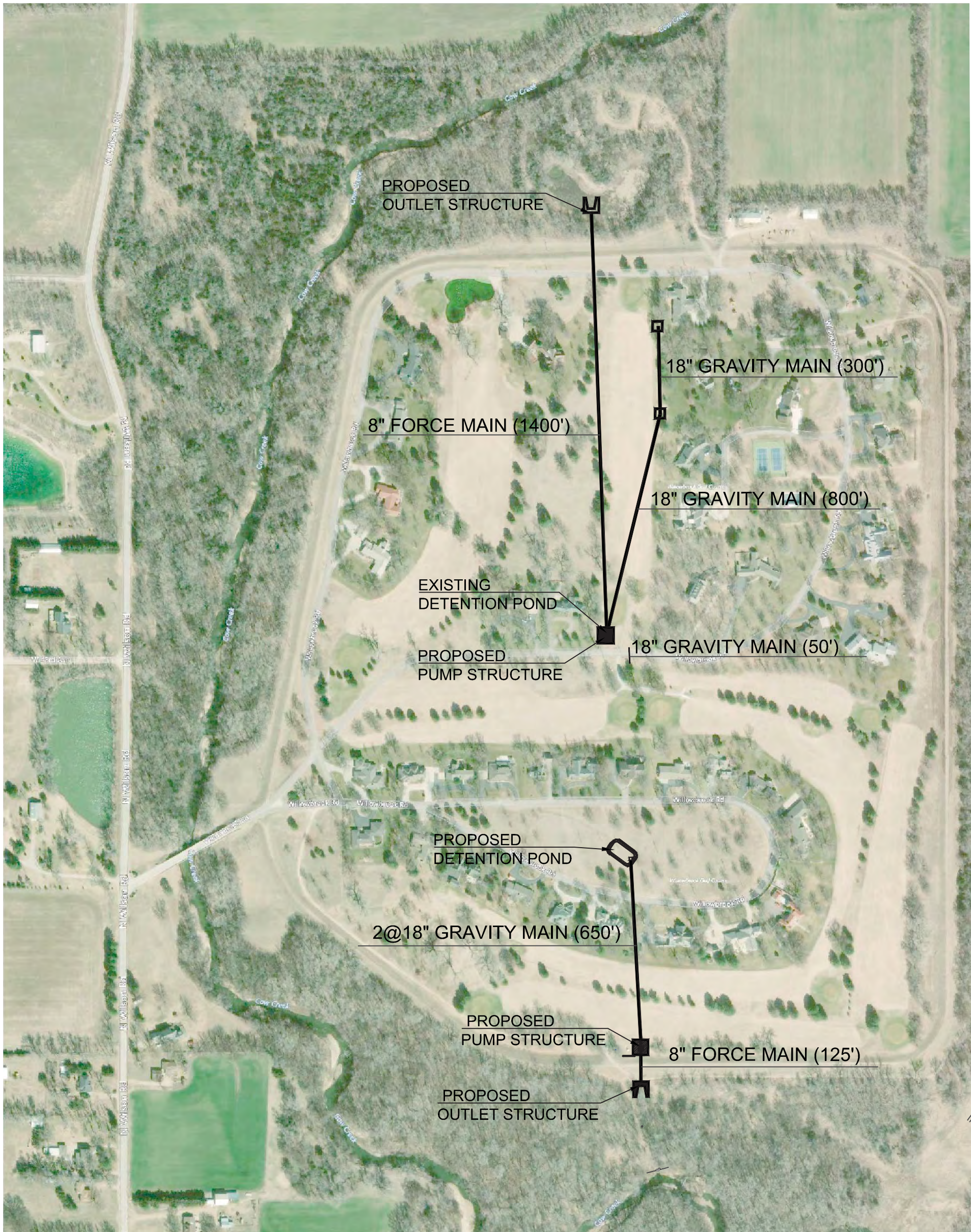


City of Willowbrook
2 Pump Stations - South - Center
 Engineer's Opinion of Probable Cost
19-1396H
Option 2
December 12, 2019

<u>No</u>	<u>Description</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Total Price</u>
1	Mobilization	1	L.S.	\$ 25,000	\$ 25,000
2	Construction Staking	1	L.S.	\$ 7,200	\$ 7,200
3	Clearing and Grubing	1	L.S.	\$ 5,000	\$ 5,000
4	Erosion Control	1	L.S.	\$ 8,000	\$ 8,000
5	Traffic Control	1	L.S.	\$ 4,000	\$ 4,000
6	Excavation	2000	Cu. Yd.	\$ 10	\$ 20,000
7	Inlet (Manhole Special)	2	Each	\$ 6,000	\$ 12,000
8	15" Entrance Culverts	320	Lin. Ft.	\$ 40	\$ 12,800
9	18" Storm Pipe	2450	Lin. Ft.	\$ 50	\$ 122,500
10	Concrete Ditch Lining	3000	Lin. Ft.	\$ 20	\$ 60,000
11	Storm Sewer 18" RCP End Section	1	Each	\$ 1,000	\$ 1,000
12	4" Force Main	100	Lin. Ft.	\$ 75	\$ 7,500
13	8" Force Main	1525	Lin. Ft.	\$ 80	\$ 122,000
14	Remove and Replace Concrete Surfacing	320	Sq. Yd.	\$ 50	\$ 16,000
15	Storm Water Pump (Duplex)	2	Each	\$ 60,000	\$ 120,000
16	230 Volt Phase Power Installation	2	Each	\$ 20,000	\$ 40,000
17	Pump Structure	2	Each	\$ 50,000	\$ 100,000
18	Outlet Structure	2	Each	\$ 20,000	\$ 40,000
19	Electrical Service Extension	1	L.S.	\$ 10,000	\$ 10,000
20	Stand By Generator	2	Each	\$ 50,000	\$ 100,000

Opinion of Probable Cost \$ 833,000

Design Engineering	\$ 83,800
Construction Engineering	\$ 83,800
Legal Administration	\$ 25,000
Bonding and Temporary Finacing	\$ 102,400
Total Opinion of Cost	\$ 1,128,000

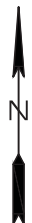


CITY OF WILLOWBROOK, KANSAS

FLOOD MITIGATION MEASURE

OPTION 2

2 PUMPS - SOUTH - NORTH



BG Project Number: 19-1396H



2.1.3 Option 3 – 3 Pump Stations, South-Center-North Locations

The two pump station locations identified in Option 2 would have a third pump station location near the north side of the community to pump water over the north levee. This pump station discharge would connect to the central pump station discharge line to have one common discharge line over the north levee. Water would be channelized to these locations from the north and central parts of the City by overland flow drainage improvements as well as by storm sewer pipes. Each lift station would consist of duplex submersible pumps capable of pumping 850 gpm each. The opinion of probable cost associated with this option is \$1,343,000.

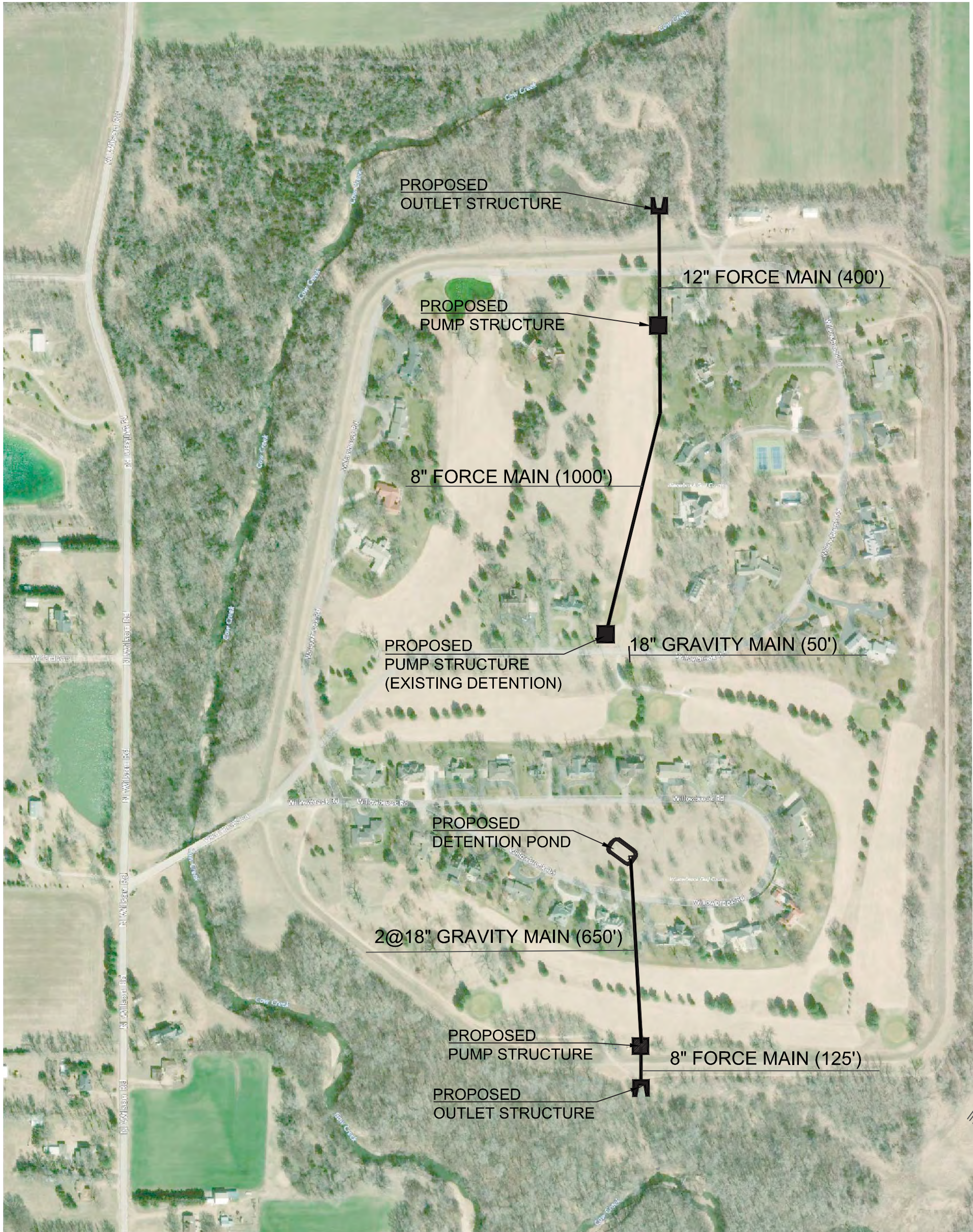


City of Willowbrook
3 Pump Stations - North - South - Center
 Engineer's Opinion of Probable Cost
19-1396H
Option 3
December 12, 2019

<u>No</u>	<u>Description</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Total Price</u>
1	Mobilization	1	L.S.	\$ 25,000	\$ 25,000
2	Construction Staking	1	L.S.	\$ 9,700	\$ 9,700
3	Clearing and Grubing	1	L.S.	\$ 4,000	\$ 4,000
4	Erosion Control	1	L.S.	\$ 8,000	\$ 8,000
5	Traffic Control	1	L.S.	\$ 4,000	\$ 4,000
6	Excavation	2000	Cu. Yd.	\$ 10	\$ 20,000
7	15" Entrance Culverts	320	Lin. Ft.	\$ 40	\$ 12,800
8	18" Storm Pipe	1800	Lin. Ft.	\$ 50	\$ 90,000
9	Concrete Ditch Lining	3000	Lin.Ft.	\$ 20	\$ 60,000
10	4" Force Main	100	Lin. Ft.	\$ 75	\$ 7,500
11	8" Force Main	1125	Lin. Ft.	\$ 80	\$ 90,000
12	12" Force Main	400	Lin. Ft.	\$ 150	\$ 60,000
13	Remove and Replace Concrete Surfacing	320	Sq. Yd.	\$ 50	\$ 16,000
14	Storm Water Pump (Duplex)	3	Each	\$ 60,000	\$ 180,000
15	230 Volt Phase Power Installation	3	Each	\$ 20,000	\$ 60,000
16	Pump Structure	3	Each	\$ 50,000	\$ 150,000
17	Outlet Structure	2	Each	\$ 20,000	\$ 40,000
18	Electrical Service Extension	1	L.S.	\$ 10,000	\$ 10,000
19	Stand By Generator	3	Each	\$ 50,000	\$ 150,000

Opinion of Probable Cost \$ 997,000

Design Engineering	\$ 99,700
Construction Engineering	\$ 99,700
Legal Administration	\$ 25,000
Bonding and Temporary Finacing	\$ 121,600
Total Opinion of Cost	\$ 1,343,000



CITY OF WILLOWBROOK, KANSAS

FLOOD MITIGATION MEASURE

OPTION 3

3 PUMPS - SOUTH - NORTH - CENTER



150' 0 150' 300'

BG Project Number: 19-1396H



Section 3 – Selection of an Option

3.1 Life Cycle Cost Analysis

A 20-year life cycle cost analysis was conducted to compare the three project options and identify the most economical over that period. **Option No. 2 was selected as the most economical option which resulted in a \$424,500 dollar 20-year present worth value.** Below are the parameters and results utilized for this analysis:

Present Worth Summary:			
	Option 1	Option 2	Option 3
Total Capital Costs	\$ 775,000.00	\$ 1,128,000.00	\$ 1,343,000.00
Annual O&M	\$ 6,000.00	\$ 12,000.00	\$ 18,000.00
Annual Short Lived Assets Fund	\$ 6,000.00	\$ 12,000.00	\$ 18,000.00
20 Year Present Worth (O&M + Reserve)	\$ 212,200.00	\$ 424,500.00	\$ 636,700.00
Salvage Value	\$ 581,300.00	\$ 846,000.00	\$ 1,007,300.00
20 Year Present Worth (Salvage Value)	\$ 457,900.00	\$ 666,400.00	\$ 793,500.00
Life Cycle Cost	\$ 529,300.00	\$ 886,100.00	\$ 1,186,200.00
<i>Life Cycle based upon 20 years and a discount rate of 1.2%</i>			
<i>*Based on a 20 year Cost Analysis</i>			
Annual O&M Calculation:			
$P = \frac{A[(1+i)^N - 1]}{i(1+i)^N}$			
	Option 1	Option 2	Option 3
A= Annual O&M + Short Lived Assets Fund	\$ 12,000.00	\$ 24,000.00	\$ 36,000.00
N= Number of Years	20	20	20
I = Discount Rate	1.20%	1.20%	1.20%
Present Worth (O&M)	\$ 212,200.00	\$ 424,500.00	\$ 636,700.00
Salvage Value Calculation:			
$P = S(1+i)^{-N}$			
	Option 1	Option 2	Option 3
Capital Cost	\$ 775,000.00	\$ 1,128,000.00	\$ 1,343,000.00
Useful Life	80	80	80
N = Number of Years	20	20	20
Remaining Useful Life	75%	75%	75%
S = Salvage Value	\$ 581,300.00	\$ 846,000.00	\$ 1,007,300.00
i = discount rate	1.20%	1.20%	1.20%
P = Present Worth (Salvage Value)	\$ 457,900.00	\$ 666,400.00	\$ 793,500.00

Table 3.1 - Cost Analysis



The following table shows the replacement of the pump stations as the only Short-Lived Asset items. The corresponding annual reserve account contribution amount is the equivalent cost multiplied by the number of lift stations constructed.

Item	Quantity	Unit	Replacement Cost	Anticipated Life (Years)	Equivalent Cost
Duplex Pump Replacment	1	Each	\$ 120,000.00	20	\$ 6,000.00
Recommended Annual Reserve Deposit					\$ 6,000.00

Table 3.2 – Short Lived Asset

The useful life of the technologies presented are based on manufacture’s published data, proper installation methods by the contractor and regular maintenance activities by City Staff.

3.2 Non-Monetary Factors

With every project there are non-monetary selection factors that may be present from one alternative to another. In the case of this project, the three options increase in annual price regarding operation and maintenance but will be significantly different with regard to construction footprint and overall residential disturbance.



Section 4 – Conclusions and Recommendations

The improvements identified in this PER would all result in an improvement and mitigate damage potential for surface water flooding events. The potential for Option 2 to provide complete coverage for all areas of Willowbrook makes it the recommended option to consider that will benefit the City into the future. It is recommended to perform the improvements as soon as possible as the City is at risk for major losses to property should the occurrence of surface flooding from Cow Creek along with high water table occur simultaneously.

Randy Partington

From: Ron Hirst <ron.hirst@yahoo.com>
Sent: Wednesday, March 23, 2022 12:39 PM
To: Randy Partington
Subject: [EXT_SENDER] rural fire districts

Randy,

During next week's ARPA meeting I will bring up for consideration a personal request for at least \$440,000 to be used for wildfire gear (not to exceed \$700 for each volunteer firefighter. Hutch wants \$990 per person. Last info I had was \$660 per person for good, not cadillac, gear. In addition, I understand that some of the rural firefighter trucks are as old as 1983. That is 39 years old and Chief Beer thought 25 year old trucks were too old. I would recommend allocating these funds to be distributed as the new fire administrator decides, in consultation with both Adam, Todd and you.

I have not been contacted by any rural chiefs or firefighters regarding my thoughts on specific use of ARPA funds for them.

I feel it only right to include our volunteers in upgrading their safety rather than to be left out. I am confident that proper and relatively new brush trucks can be either bought complete, ready to go, or can be assembled just as Pretty Prairie is doing for \$70,000 to \$100,000 each. Pretty Prairie volunteers are doing their own work on a really good used IH 7300 chassis to get exactly what they want. I have seen the truck and was shown what they will end up with to make it really top notch for fighting grassland fires at between \$70-80,000. Not all volunteers can do this.

I think it would be shameful to not include our volunteers in up grading their rolling stock to some extent and provide lighter weight wildfire gear than regular gear when fighting their own district's fires and when called into assist HFD and other districts.

The fire districts that would be involved are Arlington with cities of Partridge, Abbyville and Plevna; Buhler and Reno County-Harvey County joint district; Haven with St. Joe; Nickerson with Highlands and Willowbrook; Pretty Prairie and Reno County-Kingman county joint district; Sylvia; Turon; Yoder with Pleasantview and HABIT. As you saw, some of these districts have areas that are either in high or could be considered high risk.

You may share this with the other commissioners as you see fit and legal.

Ron Hirst

Randy Partington

From: Adam Weishaar
Sent: Friday, April 1, 2022 9:44 AM
To: Randy Partington
Subject: Fire District's budgets and replacement schedules
Attachments: Updated 2022 District 3 replacement schedule.xlsx; 2023 District 4 replacement schedule.xlsx; 2023 District 6 replacement schedule.xlsx; 2023 District 7 replacement schedule.xlsx; 2023 District 8 replacement schedule.xlsx; 2023 District 9 replacement schedule.xlsx; 2023 Jt 1 replacement schedule.xlsx; 2023 Jt 2 replacement schedule.xlsx

Follow Up Flag: Follow up
Flag Status: Flagged

Randy,

All the fire district budgets have been advanced. Attached are the capital improvement plans for each district.

When Hutchinson Fire Department replaces their brush trucks using ARPA money, the trucks they are replacing may be significantly better than some of the county trucks. We should think about asking HFD if they would be willing to donate (or sell if necessary) to the rural districts.

There are also several needs of the Fire Administrator position that will need to be funded. I left the \$12,000 in the fire professional line item, I am not sure if we need to increase that or the funding source, I thought we could discuss this in coming weeks. If at all possible, I would like to see the county use some ARPA money to fund the start of this position. It would be a benefit to every fire district, if it was not funded using ARPA money, this equipment would have to be purchased with their current budgets.

Immediate needs:

- Emergency lights for current dually:\$4,000 (purchased and will be installed soon)
- Tough Tablet Computer with CAD: \$4,000 (on order)
- Office Furniture-desk, file cabinet, chair: \$5,000 (will be ordering in the next week or two)

Most other equipment will take 6+ months to arrive once its ordered. I would like to order sooner than later that way we are prepared for the next brush season:

- Bunker gear- \$5,500 (10 year replacement)
- Wildland gear- \$1,500 (10 year replacement)
- SCBA Airpack with spare bottles- \$15,000 (20 year replacement)
- Vehicle outfitted with emergency equipment and radios- \$50,000 (10 year replacement)—Travis is currently using the Homeland Security Dually. This is a temporary fix, and due to the grant restraints on the vehicle, it cannot be used long term.

Other ideas for ARPA money includes wildland gear for the fire districts that do not already have it, a county wide CAD and reporting software/hardware, and Lexipool for standard operating procedures. These are all things that would be sustainable long term and a benefit to all the rural districts. Once the initial purchase is made, it can be put into a capital improvement plan and can be replaced over time.

Here are very rough estimates to what these would cost:

- Wildland gear- \$100,000
- CAD or reporting software and required hardware- \$50,000
- Lexipool- \$10,000

If we get into the idea of purchasing fire apparatus, I am not sure this is the best idea, but if that's what was decided, we would have to discuss how those would be divided throughout the county.

-Adam



Sheriff:
Undersheriff:

Darrian Campbell
Shawn McHaley

Reno County
Sheriff's Office
206 West First Ave.
Hutchinson, Kansas 67501-5298
(620) 694-2735 office (620) 694-2702 fax
TDD: Kansas Relay Center 1-800-766-3777

March 18, 2022

Dear Randy Partington,

I am writing this request to you in regard to the American Rescue Plan Act (ARPA) funds that could be utilized to better our County. As you know the employees of the Sheriff's Office can wear many hats as we are asked to assist and provide aid in numerous different incidents. We also help in many areas for the betterment of the County citizens. One of the areas I assist in is being the team Commander of the Reno County Special Response Team (SRT). Through budgets, grants, and asset forfeiture money, we have been able to outfit our team with equipment and gear to operate very efficiently in our County. We also belong to a 19 County region in south central Kansas and work very closely with Harvey, Sedgwick, Pratt, Stafford, and McPherson Counties. We house and maintain the regional Bearcat that has been used on numerous occasions in Reno County as well as surrounding Counties when requested.

The problem we have is we have nothing to store and haul our equipment in. Most of the primary equipment is stored on the Bearcat. This equipment includes ladders, launchers for the chemical munitions, Noise Flash Diversionary Device (NFDD), ballistic shields, ballistic blankets, and rams just to name a few. The munitions and NFDD devices MUST be stored in locked day boxes per the bureau of Alcohol Tobacco and Firearms (ATF). These boxes are not small. The Bearcat is not a "storage" vehicle, it was purchased to be a primary transport vehicle for fully outfitted personnel safely to target locations. Currently there is no room for the extra stuff we need to have on scene. Due to the confined space now available in the passenger area, it is difficult to load and unload the personnel quickly and safely. The equipment needs to be stored on a separate vehicle which can easily respond to the crisis location and be made readily available upon arrival to the scene.

The second element to the SRT team is our negotiators. As of now we do not have a vehicle for them set up and do their negotiating from. The Mobile Incident Command (MIC) which South Hutchinson provides for the command is too small and too busy to have the negotiating team set in with the command team. They need to have their own separate vehicle and area. The negotiation team, at a minimum, is made up of a commander and at least three Deputies. The team needs absolute isolation so one primary Deputy is on the phone doing the negotiation. A second Deputy is listening in and is prepared to step in and take over if needed. The third Deputy is the primary scribe and records everything said for documentation to possibly get

the suspect the proper help they need or successful prosecution of crimes which have possible occurred. The video and audio devise the Sheriff Office utilizes to see and listen during any negotiation are in hopes of a peaceful outcome. There is a throw phone the team utilizes by inserting it into the crisis location which needs connected to monitors allowing negotiators to monitor the covert cameras contained in the throw phone. This system has over 1500 feet of cable and several boxes that needs stored. The boxes hold equipment utilized by the negotiators such as headsets, their communication system to talk to subjects inside a residence and various other equipment. This equipment takes time and space to set up properly so it can be used efficiently. As of now it is stored in an office at the Courthouse and needs to be picked up separate during any callout. This is also true with the drones that are utilized on crisis callouts, patrol functions, lost people, and fire scenes in the County.

We have found a dealer that sells used Snap On tool trucks. Very decent trucks with low mileage can be found for an average price of \$65,000. They are 20-24 feet in length which would give plenty of storage space and room to get into quickly and easily. Most come with the shelves and storage bins still in place. These trucks could easily be modified to fit the needs of the entry team to have all of our equipment loaded and ready to respond immediately to the crisis scene.

A second truck could be modified and outfitted for the negotiator vehicle. This would be able to have a separate working area for them to set up, house the phone and equipment, TV's, and listening items needed to perform their tasks. Additionally, this would allow for the equipment to remain connected and set up which will reduce the preparation time prior to deploying the throw phone.

The drones and accessories could also be stored and launched out of this vehicle. The drone uses a set of batteries in about 20-30 minutes depending on weather and distance. There is a battery bank rapid charge system that could be wired in and left in place instead of having to hook into a patrol car battery. This bank is charging the extra batteries while the drone is in flight. Currently this is done by popping the hood of a patrol car and setting the charger in the engine compartment. This has to be unhooked when the vehicle needed to be moved and set up again. Also the feeds from the drone could be set up and left in place in this vehicle for quick deployment at any scene.

This vehicle could also be used a second command vehicle at large incidents like we have seen over the last 2 months. As you have seen the Sheriff and his employees are willing to help everywhere and in any situation! This will allow us to do that more efficiently and safely for the community.

We are respectfully requesting ARPA funds for the following:

2 used Snap On trucks. \$130,000.00

Equipment/paint jobs. \$25,000.00

Total: \$155,000.00

Thank you for taking the time to read and consider this request.

Detective Corey Graber
Reno County Sheriff's Office





Reno County Emergency Medical Service
at Hutchinson Regional Medical Center

To: Mr. Randy Partington, Reno County Administrator
From: Dave Johnston, Chief, Reno County Emergency Medical Services
Date: April 22, 2022
Subject: **Reno County EMS -American Rescue Plan Act (ARPA) Funding Request**

The Hutchinson Regional Medical Center (HRMC) has partnered with Reno County to provide EMS for over 50 years in our community. The lasting relationship has built a strong agency to meet the emergency medical needs of Reno County. Reno County EMS is an essential service to the community and there are some essential improvements that could be addressed with ARPA funding. The [Interim Final Rules](#) published by the Department of Treasury does allow the use of ARPA funding for public safety services.

Reference: Page 26801 -Sections 602(c)(1)(C) and 603(c)(1)(C) of the Act provide recipients with broad latitude to use the Fiscal Recovery Funds for the provision of government services. Government services can include, but are not limited to, maintenance or pay-go funded building of infrastructure, including roads; modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; health services; environmental remediation; school or educational services; and the provision of police, fire, and other public safety services

There are three specific needs that Reno County EMS is requesting to be addressed via ARPA funding. The first request is the replacement of one ambulance in the department's aging fleet. The second is the replacement the Arlington EMS station. the third request is the addition of mobile computer aided dispatch (CAD) to department's fleet. Below is a table with a summary of the requests followed by a statement of need for each of the three requests.

Reno County EMS - ARPA Funding Request Summary

Items	Qty	Cost/Unit	Unit Total	Project Total
Ambulance Replacement (Arlington Station)	1	\$ 225,000	\$ 225,000	\$ 225,000
Arlington-EMS Station 3 - Replacement	1	\$ 500,000	\$ 500,000	\$ 500,000
Mobile CAD Terminals	10	\$ 2,100	\$ 21,000	
MCT Vehicle Mounts	10	\$ 700	\$ 7,000	
Power Support	10	\$ 100	\$ 1,000	
CAD Software Licenses	10	\$ 800	\$ 8,000	\$ 37,000
Total Funding Request				\$ 762,000

Ambulance Replacement – The first request is for the replacement of one ambulance in the EMS department’s fleet. Currently there are two aging ambulances left in the department’s fleet that need to be updated. One is scheduled for replacement in the 2022 budget cycle. This ARPA funding request would be to replace a 2009 ambulance with an excess of 250,000 miles. The specific ambulance is located at EMS station 3 in Arlington. The delay in replacing this ambulance has been directly tied to issues with station 3 and the height of the garage. The current ambulance is heavily modified to meet the height restrictions of the station. The responses from station 3 at Arlington are primarily to rural locations and a 4 x 4 ambulance would best serve the community. The estimated cost for a 4x4 ambulance minus trade-in is approximately \$225,000.

Arlington EMS Station 3 – The second request for funding is for replacement of the existing EMS station 3 in Arlington. Station 3 provides EMS coverage to western Reno County and there is substantial community support for the existing station. Station 3 is centrally located to mitigate extensive response times to those surrounding rural communities. The existing station has structural issues that limits the height of ambulances in the garage. The existing ambulance had to have coil springs cut and other modifications to utilize the station. Due to those modifications the ambulance does encounter issues when responding to incidents located on rural roads.

Reno County has conducted evaluations of the existing structure with engineers and architects who concluded the existing structure could not be modified. It is imperative that the station be addressed in the near future to ensure continued prompt EMS service to western Reno County. The funding request of \$500,000 is an estimate for the relocation of station 3 in Arlington to a newly constructed pre-engineered steel building. Arlington does have some existing buildings that could be evaluated for remodeling.

Mobile CAD - The third request for funding is for the addition of mobile CAD terminals in the EMS department’s vehicles. Mobile CAD terminals provide electronic dispatch information to units responding to incidents. EMS is the only county-level public safety agency that does not have mobile CAD. The dispatch messaging contains information such as incident location, detailed information on the patient’s complaints, as well as critical safety and access information. Information is currently relayed to EMS via the radio and there have been incidents where critical safety information was not relayed over the radio but was sent to other responding agencies over mobile CAD. Fortunately, the other agency relayed the information and the EMS crews did not enter a hostile scene. The mobile CAD terminal also provides critical routing information and GPS location of the units. The GPS locations of units is transmitted back to dispatch and supervisors for an added layer of situational awareness for resource assignment and safety monitoring. The mobile CAD terminal funding is for \$37,000 for a total of 10 units. That includes 7 ambulances, 1 supervisor vehicle and 2 spares for downtime issues.

I appreciate the funding committee and County Commissioners’ due diligence in evaluating these funding requests. Please don’t hesitate if you have questions or need further information.

Respectfully,



Dave Johnston, Chief, Reno County EMS